MOSSEL BAY MUNICIPALITY

Mossel Bay Municipality, an employer committed to equal employment, invites persons to apply for the undermentioned vacancy

INTERNSHIP PROGRAMME: POLLUTION CONTROL (WASTE MANAGEMENT & POLLUTION CONTROL) COMMUNITY SERVICES MOSSEL BAY

CONTRACTUAL APPOINTMENT

APPLICANTS RESIDING WITHIN THE MOSSEL BAY MUNICIPAL BOUNDARIES SHALL RECEIVE PREFERENCE

ONLY HARDCOPY APPLICATIONS WILL BE ACCEPTED

In the event of any discrepancy arising from translation, the English version of the advertisement shall prevail.

Mossel Bay Municipality is offering opportunities to unemployed South African graduates from Higher Education institutions who have completed a three- (3) year National Diploma or Degree in Environmental Health or related field and who are seeking work experience related to the field of study completed.

REQUIREMENTS

(Relevant proof / documentation must accompany application. No late submissions will be accepted)

- National Diploma or Degree in Environmental Health or related field (must be in possession of complete qualification at date of application)
- Registered with the Health Professions Council of South Africa (HPCSA)
- Must be in possession of a valid Code B driver's license
- Fluent in at least two (2) of the three (3) official languages of the Western Cape
- Computer literate (MS Office applications)
- Applicants must have met the academic requirements for the advertised field of study/discipline and should not previously have been employed as an Intern in the Public Sector
- Must be willing to work overtime

PREFERRED REQUIREMENT

- Access to own reliable vehicle for operational purposes

DURATION: Contractual appointment: Twelve (12) months with the option to extend the period for a further twelve (12) to twenty-four (24) months, up to a maximum of three (3) years in total.

STIPEND: **R9 715.41 per month**

CLOSING DATE: **27 NOVEMBER 2026**
(No applications received after 13:00 will be accepted)

GENERAL:

- Application forms are available on the Municipal website (www.mosselbay.gov.za) or electronically available from the contact persons mentioned hereunder.
- **Applications completed on the official application form and accompanied by a comprehensive CV**, which will be regarded as confidential, may be hand-delivered to the Mossel Bay Municipality HR department (Old Power Station Building, Santos Beach, Mossel Bay**).**
- **For posts advertised internally and/or locally (within the boundaries of the Mossel Bay Municipality), only hardcopy applications will be accepted and indicated as such on the advertisement. In the event that the advert does not specify that only hardcopy applications will be accepted, electronic applications accompanied by the official application form and a comprehensive CV (preferably as one combined PDF document) may be e-mailed to admin@mosselbay.gov.za.** These conditions are compulsory and **failing to comply will automatically lead to disqualification of the applicant**.

- Note that the relevant official application form must be completed in full. Failure to submit such completed application form and/or attach certified copies and other required documentation may lead to immediate disqualification.
- Certified copies (not older than 6 months) of Identity Document/Card, proof of qualifications and other required documentation must accompany the CV and application form.
- Candidates who qualify for pre-screening (practical assessments) may be subjected and required to undergo a theoretical and/or practical test, including a driving skills test.
- Candidates qualifying for pre-screening may be requested to provide the **original** certified copies of qualifications and other documentation.
- Successful applicants may be required to undergo a baseline/entry medical evaluation to determine whether he/she is fit for duty, and in such instance the employment will be subject to him/her being declared fit for such duty.
- Further details are obtainable from Ms N De Wet/Ms F Mpondo/Ms C Daniels at telephone number (044) - 6065000.
- If applicants are not contacted within 3 months of the closing date, it can be accepted that they were not successful.
- **The Mossel Bay Municipality is committed to comply to the requirements of the Employment Equity Act, No. 55 of 1998 as amended for the advancement of previously disadvantaged and disabled persons, and therefore encourages persons from these groups to apply.**
- ***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the Municipality to, and accepted by, the applicant***.

MR. C PUREN
MUNICIPAL MANAGER

MOSSELBAAI MUNISIPALITEIT
Mosselbaai Munisipaliteit, 'n werkgewer verbind tot gelyke indiensneming nooi persone om vir die ondergemelde vakature aansoek te doen

INTERNSKAPPROGRAM: BESOEDELINGSBEHEER (AFVALBESTUUR & BESOEDELINGSBEHEER) GEMEENSKAPSDIENSTE MOSSELBAAI

KONTRAKTUELE AANSTELLING
AANSOEKERS WOONAGTIG IN DIE MOSSELBAAI MUNISIPALE GRENSE SAL VOORKEUR GENIET
SLEGS HARDEKOPIE AANSOEKE SAL AANVAAR WORD

In die geval waar enige teenstrydigheid ten opsigte van vertaling voorkom, sal die Engelse weergawe van die advertensie geld.

Mosselbaai Munisipaliteit bied geleenthede aan werklose Suid Afrikaanse gegradueerdes van Hoër Opleidingsinstitusies wie n drie- (3) jaar Graad of Nasionale Diploma voltooi het en werksondervinding verlang verwant aan die studieveld wat hulle voltooi het.

VEREISTES

(Verwante bewys / dokumentasie moet aansoek vergesel. Geen laat indienings sal aanvaar word nie)

- Nasionale Diploma of Graad in Omgewingsgesondheid of verwante veld (moet in besit van voltooide kwalifikasie ten tyde van aansoek wees)
- Geregistreer by die Raad vir Gesondheidsberoepe van Suid Afrika (HPSA)
- Moet in besit wees van 'n geldige Kode B Bestuurderslisensie
- Vlot in ten minste twee (2) van die drie (3) amptelike tale van die Wes-Kaap
- Rekenaargeletterd (MS Office toepassings)
- Aansoekers moes aan die akademiese vereistes vir die geadverteerde veld van studie/dissipline voldoen het en nie voorheen as 'n Intern in die diens van die Publieke Sektor gewees het nie
- Moet bereid wees om oortyd te werk

VOORKEURVEREISTE

- Toegang tot eie betroubare voertuig vir operasionele doeleindes

DUUR: Kontraktuele aanstelling: Twaalf (12) maande met die opsie om die tydperk vir 'n verdere twaalf (12) tot vier-en-twintig (24) maande, tot en met 'n maksimum van drie (3) jaar in totaal te verleng.

TOELAE: **R9 715.41 per maand**

SLUITINGSDATUM: **27 NOVEMBER 2026**
(Geen aansoeke ontvang na 13:00 sal aanvaar word nie)

ALGEMEEN:

- Aansoekvorms is beskikbaar op die Munisipale webtuiste (www.mosselbay.gov.za) of elektronies beskikbaar vanaf die kontakpersone hieronder vermeld.
- **Voltooide aansoeke op die amptelike aansoekvorm en vergesel deur 'n omvattende CV**, wat as vertroulik beskou sal word, mag per hand afgelewer word aan die Mosselbaai Munisipaliteit se MH Afdeling (Ou Kragstasiegebou, Santos Strand, Mosselbaai.
- **Vir interne geadverteerde en/of plaaslike poste (binne die grense van die Mosselbaai Munisipaliteit), sal slegs hardekopie aansoeke en soos as sulks aangedui in die advertensie, aanvaar word. In die geval dat dit nie spesifiseer dat slegs hardekopie aansoeke aanvaar sal word nie, kan elektroniese aansoeke vergesel deur die**

amptelike aansoekvorm en 'n omvattende CV (verkieslik as een gekombineerde PDF dokument) per e-pos gestuur word aan admin@mosselbay.gov.za. Hierdie voorwaardes is verpligtend en **versuim om daaraan te voldoen sal outomaties tot diskwalifikasie van die aansoeker lei.**

- Neem kennis dat die verwante amptelike aansoekvorm volledig voltooi moet wees. Versuim om die volledige voltooide aansoekvorm en/of gesertifiseerde afskrifte en ander vereiste dokumentasie aan te heg, tot onmiddellike diskwalifikasie sal lei.
- Gesertifiseerde afskrifte (nie ouer as 6 maande nie) van Identiteitsdokument/Kaart, bewys van kwalifikasies en ander vereiste dokumentasie moet die CV en aansoekvorm vergesel.
- Kandidate wat vir voorafkeuring kwalifiseer (praktiese assesserings) mag daaraan onderworpe wees om 'n teoretiese en/of 'n praktiese toets, insluitend 'n bestuursvaardigheidstoets te ondergaan.
- Kandidate wie vir voorafkeuring kwalifiseer mag versoek word om die **oorspronklike** gesertifiseerde afskrifte van kwalifikasies en ander dokumentasie te voorsien.
- Suksesvolle aansoekers mag van vereis word om 'n basislyn/ingangs mediese evaluasie te ondergaan om vas te stel welke hy/sy geskik is vir diens en in dié geval sal die indiensneming onderworpe wees aan verklaarde geskiktheid.
- Verdere besonderhede is verkrygbaar by Me N de Wet, Me F Mpondo/Me C Daniels by telefoonnommer (044) - 6065000.
- Indien aansoekers nie binne 3 maande na die sluitingsdatum gekontak word nie, kan aanvaar word dat die aansoek onsuksesvol was.
- Die Mosselbaai Munisipaliteit is verbind tot die nakoming van die vereistes van die Wet op Diensbillikheid, Nr. 55 van 1998, vir die bevordering van voorheen benadeelde en gestremde persone en moedig persone van hierdie groepe aan om aansoek te doen.
- ***Nieteenstaande enige verteenwoordiging tot die teendeel, sal geen dienskontrak in werking tree totdat 'n skriftelike aanbod deur die Munisipaliteit gemaak word aan, en deur die aansoeker aanvaar is nie***

MNR. C PUREN
MUNISIPALE BESTUURDER

UMASIPALA WASE MOSSEL BHAYI
UMasipala wase Mossel Bhayi, njengomqeshi ozibopheleleyo kwingqesho ngokulinganayo, umema abantu ukuba benze izicelo zesi sithuba singezantsi

INKQUBO YOKUQEQESHELWA UMSEBENZI: ULAWULO LONGCOLISEKO
(ULAWULO LWENKUKUMA / LOBUMDAKA NOLAWULO LONGCOLISEKO)
IINKONZO ZOLUNTU
E-MOSSEL BHAYI
INGQESHO YESIVUMELWANO SEXESHANA
(ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA KAMASIPALA WASE)
(ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA KAMASIPALA WASE MOSSEL BHAYI BAYA KUQWALASELWA KUQALA)
KUYAKWAMKELWA IZICELO EZINGENISWE NGESANDLA KUPHELA
Kwimeko apho kukho khona ukungangqinelani kwenguqulelo yolwimi, inguqulelo yesiNgesi iyakudlala indima ephambili kupapasho lwesithuba

UMasipala wase Mossel Bhayi ubonelela ngamathuba kubemi boMzantsi Afrika abangaqeshwanga benezidanga zemfundo abazifumene kumaZiko eMfundo ePhakamileyo nabagqibe iziDanga zeminyaka emithathu (3) okanye iDiploma yeSizwe kwiMpilo Yendalo okanye isigaba semfundo efanayo nale, abafuna amava omsebenzi angqamene namanqanaba emfundo abayigqibileyo.

IIMFUNO / OKULINDELEKEILEYO
(Ubungqina obufanelekileyo / amaxwebhu afanelekileyo kufuneka ahambe nesicelo sakho.Izicelo ezingeniswe emva kwexesha lokuvala aziyi kwamkelwa)

- IDiploma yeSizwe okanye isiDanga kwiMpilo Yendalo okanye isigaba semfundo esilinganayo noku (kufuneka ube usigqibile isiqu semfundo leyo ngexesha lokwenza kwakho isicelo)
- Ube ubhalisiwe phantsi kweBhunga LabaGqibeleleyo kwezeMpilo eMzantsi Afrika i(HPCSA)
- Iimpepha-mvume zokuqhuba zeSigaba B
- Ube ugqibelele kwiilwimi ezimbini (2) kwezintathu (3) ezisesikweni eNtshona-Kapa
- Ube unolwazi ngeNgqondo-Mtshini i(Khompyutha) { Iinkqubo zika MS Office)
- Abenzi-zicelo kufuneka babe bayazizalisekisa iimfuno zemfundo elindelekileyo kwisithuba esipapashiweyo kwaye umenzi-sicelo abe akazange waqeshwa njengomqeqeshwa kwiCandelo likaRhulumente
- Kufuneka ube uzimisele ukusebenza ixesha elongezelelweyo

IIMFUNO EZIKHETHEKILEYO:

- Ube unesithuthi esisesakho esithembekileyo ngeenjongo zokwenza imisebenzi.

IXESHA LENGQESHO : Ingqesho yexeshana: Iinyanga ezilishumi elinesibini (12) phantsi kokuba lingandiswa eli xesha isithuba sezinye inyanga ezili-12 ukuya kwezingama-24, ukuya kufikelela kwiminyaka emithathu (3) iyonke.

ISIBONELELO SENTLAWULO: **R9 715.41 ngenyanga**

UMHLA WOKUVALA: **27 NOVEMBER 2026**
(Izicelo ezifunyenwe emva ko 13h00 aziyi kwamkelwa)

GABALALA:

- Iifomu zokwenza isicelo ziyafumaneka kwikhasi lothungelwano likaMasipala apha (www.mosselbay.gov.za) okanye ngendlela yobuchwepheshe kubantu boqhagamshelo abachazwe apha gezantsi.
- **Izicelo ezenziwe ngendlela ebhaliweyo kwifomu esesikweni nekhatshwa yiCV,** neyakuthatyathwa njengeyimfihlo, zingangeniswa ngesandla kwicandelo leNgqesho likaMasipala (HR) (kwisakhiwo esidala seSitishi Sombane,eSantos Beach, eMossel Bhayi).
- **Kwizicelo ezipapashwe ngaphakathi okanye kwalapha ekuhlaleni (phakathi kwemida kaMasipala wase Mossel Bhayi), kuphela zizicelo ezingeniswe ngesandla eziyakwamkwelwa xa kuphawulwe njalo kwisipapasho. Kwiimeko apho isithuba singacacisanga khona ukuba ziikopi zoqobo kuphela eziyakwamkelwa xa kungeniswa izicelo, izicelo ezenziwe ngoBuchwepheshe ezikhatshwa yifomu esesikweni kunye neCV (ngokukhethekileyo zibe luxwebhu olunye oluyi PDF) zingathunyelwa nge-imeyili apha: admin@mosselbay.gov.za.**Le miqathango isisinyanzelo kwaye **ukuba uye wasilela ukuyithobela kuyakukhokelela ekukhatyweni kwesicelo somenzi-sicelo.**
- Qwalasela ukuba le fomu isesikweni kufuneka igcwaliswe ngokupheleleyo.Ukungangenisi le fomu ichaziweyo okanye ungancamathiseli iikopi eziqinisekisiweyo kunye namaxwebhu ayimfuneko, kuya kukhokelela ekukhatyweni kwesicelo sakho.
- Iikopi zoqobo eziqinisekisiweyo (ezingadlulanga kwiinyanga ezi-6 ziqinisekisiwe) okanye ubungqina beziqu zemfundo kufuneka zihambe ne CV kunye nefomu yokwenza isicelo.
- Abagqatswa abafanelekileyo ukuba bafakwe phantsi kwenkqubo yovavanyo (uvavanyo lokwenza umsebenzi ngezandla) basenokulindeleka ukuba benze uvavanyo ngentetho okanye uvavanyo olwenziwa ngezandla, kubandakanya uvavanyo lwezakhono zokuqhuba.
- Abagqatswa abathe baphumelela ukuba benziwe basenokucelwa ukuba bangenise iikopi **zoqobo** eziqinisekisiweyo zeziqu zemfundo kunye namanye amaxwebhu ayimfuneko
- Abenzi-zicelo abathe baphumelela basenokucelwa ukuba benziwe uvavanyo lonyango ukuqinisekisa ukuba ingaba bakulungele na ukusebenza, ze kwimeko enjalo kuyakuxhomekeka kuye umenzi-sicelo ukuba ingaba ukulungele ukusebenza kusinina.
- Iingcombolo ezithe vetshe ziyafumaneka ku Nkskz N De Wet okanye uNkskz F Mpondo / uNkskz C Daniels kule nombolo yomnxeba (044) – 6065000.
- Ukuba abenzi-zicelo abakhange baqhagamshelwe kwisithuba esiphakathi kweenyanga ezi-3 ukusukela kumhla wokuvala, bangathabatha ukuba izicelo zabo aziphumelelanga.
- **UMasipala wase Mossel Bhayi uzibophelele ekuthobeleni iimfuno zoMthetho weNgqesho Ngokulinganayo, Nombolo 55 ka 1998, ngenjongo yokuxhamlisa abo bebekade behlelelekile kunye nabakhubazekileyo**.
- ***Nangona kungakho nalo naluphina ummelo,akukho sivumelwano sengqesho siyakusebenza phambi kokuba isinikezelo esibhaliweyo nesivela kumasipala, sibe samkelwe, ngumenzi-sicelo.***

MNU C PUREN
UMPHATHI KAMASIPALA