

MOSSEL BAY MUNICIPALITY
Mossel Bay Municipality, an employer committed to equal employment, invites persons
to apply for the undermentioned vacancy

SUPERVISOR (PARKS MAINTENANCE)

HORTICULTURE & RECREATION

(COMMUNITY SERVICES)

MOSSEL BAY

PERMANENT APPOINTMENT

**APPLICANTS RESIDING WITHIN THE MOSSEL BAY MUNICIPAL BOUNDARIES MAY
RECEIVE PREFERENCE**

ONLY HARDCOPY APPLICATIONS WILL BE ACCEPTED

REQUIREMENTS

(Relevant proof / documentation and relevant completed application form must accompany application.
No late submissions will be accepted)

- Grade 9 (NQF Level 1)
- Minimum of 1 to 2 years' relevant experience
- Valid Code EC1 driving license and PrDP
- Proficient in at least 2 of the 3 official languages of the Western Cape
- Must be willing to work overtime
- Able to stand bad odours and work in all weather conditions
- Physically fit and able-bodied with the ability to lift and carry weights of ± 25 kg.

PREFERRED REQUIREMENTS

- Grade 10 (NQF Level 2)
- At least 6 months' relevant experience in a supervisory capacity

COMPETENCIES REQUIRED

Core Professional Competencies:

- Demonstrates logical problem-solving and provides rationale for proposed solutions
- Determines root causes of problems and evaluates whether solutions address root causes
- Plans tasks on a daily basis according to a set schedule
- Identifies resource requirements for undertaking specific tasks
- Has a basic understanding of the municipality, its goals and priorities
- Works in strict accordance to policies and procedures

Functional Competencies:

- Ensures the efficient utilisation of people, materials, machines and equipment to achieve end result within set parameters
- Supportive of initiatives and cooperates willingly in the execution of tasks
- Able to prioritise tasks, remain focused, check quality of work against pre-determined specifications, and use resources optimally
- Initiates actions to correct quality problems or notifies other of quality issues as appropriate
- Organises team and develops work plans/schedules
- Enforces safety/security procedures and documents violations
- Is aware of the hazards of working with dangerous materials

Public Service Orientation:

- Communicates effectively and acknowledges contributions of others
- Demonstrates effective oral and written communication
- Committed to excellence and adheres to deadlines

Personal Competencies:

- Shows enthusiasm to take on new projects
- Creates and action-oriented culture that supports the work unit in achieving its goals
- Accepts criticism about performance while maintaining work standards
- Takes responsibility for own actions
- Admits own mistakes and weaknesses and seeks help from others where unable to deliver

Leadership Competencies:

- Gives direction to teams in meeting objectives and deadlines
- Settles disputes as quickly and effectively as possible
- Defines roles and responsibilities and clearly communicates expectations to team
- Encourages 'on-the-job' training and the acquisition of new skills
- Able to manage a team and work effectively as a team member

KEY PERFORMANCE AREAS

- Receives instructions from immediate superior and establishes details of tasks
- Inspects safety devices, controls, lubricant levels, etc. on vehicles, machinery, tools and equipment
- Transports personnel, material and equipment to/from specific locations
- Ensures adherence to health and safety measures and processes
- Completes internal transactional documentation (e.g. tally sheets, log sheets, progress reports) and related forms
- Attends to complaints regarding sports facilities
- Ensures the safe-keeping and maintenance of tools and equipment
- Checks irrigation and mechanical equipment and reports defects to supervisor
- Prepares, maintains, develops and upgrades Municipal sport facilities
- Measures and marks fields and courts
- Ensures the basic maintenance and cleaning of buildings, ablution facilities and structures
- Coordinates and controls the specialized preparation of play fields
- Implements specialized turf management programs for irrigation, fertilisation, aeration, etc. on grounds/fields
- Supervises the operation of equipment (pitch rollers, bush cutters, compactors, etc.)
- Supervises activities associated with the process of weed eradication (mixing of toxic chemicals, spraying sequences, etc.)
- Responsible for the Municipal moveable and immoveable assets of the section

SALARY SCALE: All-inclusive total package of ±R285 997.23 – R360 996.66 per annum. Benefits eg medical aid scheme, pension fund, group life scheme, 13th cheque included.

BASIC SALARY: R194 367.24 – R252 276.12 per annum (T7)

CLOSING DATE: 6 OCTOBER 2023

(No applications received after 13:00 will be accepted)

GENERAL:

- Application forms are available on the Municipal website (www.mosselbay.gov.za) or electronically available from the contact persons mentioned hereunder.
- **Applications in writing on the official application form and accompanied by a comprehensive CV**, which will be regarded as confidential, may be hand-delivered to the Mossel Bay Municipality HR department (Old Power Station Building, Santos Beach, Mossel Bay). **For posts advertised internally and/or locally (within the boundaries of the Mossel Bay Municipality), only hard copy applications will be accepted.** Electronic applications accompanied by

the official application form and a comprehensive CV (preferably as one combined PDF document) may be e-mailed to admin@mosselbay.gov.za. These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant.

- Note that the relevant official application form must be completed in full. Failure to submit such completed application form and/or attach certified copies and other required documentation will lead to immediate disqualification.
- Original certified copies (not older than 6 months) of proof of qualifications and other required documentation must accompany the CV and application form.
- Candidates who qualify for pre-screening may be subjected and required to undergo a theoretical and/or practical test, including a driving skills test.
- Candidates qualifying for pre-screening (practical assessments) who applied electronically must provide the **original** certified copies of qualifications and other required documentation on or before the date of the practical test.
- Further details are obtainable from Ms N De Wet or Ms F Mpondo at telephone number (044) - 6065000.
- If applicants are not contacted within 3 months of the closing date, it can be accepted that they were not successful.
- **The Mossel Bay Municipality is committed to comply to the requirements of the Employment Equity Act, No. 55 of 1998, for the advancement of previously disadvantaged and disabled persons and therefore encourage persons from these groups to apply.**
- **Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the Municipality to, and accepted by, the applicant.**

MR. C PUREN
MUNICIPAL MANAGER

MOSSELBAAI MUNISIPALITEIT
Mosselbaai Munisipaliteit, 'n werkgewer verbind tot gelykheidsindiensneming nooi
persone om vir die ondergemelde vakature aansoek te doen

TOESIGHOUER (PARKE INSTANDHOUDING)

TUINBOU & REKREASIE **(GEMEENSKAPSDIENSTE)**

MOSSELBAAI

PERMANENTE AANSTELLING

AANSOEKERS WOONAGTIG BINNE DIE GRENSE VAN MOSSELBAAI MAG

VOORKEUR GENIET

SLEGS HARDE KOPIE AANSOEKE SAL AANVAAR WORD

VEREISTES

(Verwante bewys / dokumentasie en verwante voltooide aansoekvorm moet aansoek vergesel. Geen laat indienings sal aanvaar word nie)

- Graad 9 (NKR Vlak 1)
- Minimum van 1 tot 2 jaar verwante ondervinding
- Geldige Kode EC1 Bestuurderslisensie en PrDP
- Vlot in ten minste 2 van die 3 amptelike tale van die Wes-Kaap
- Moet bereid wees om oortyd te werk
- In staat om slegte reuke te verdra en in alle weerstoestande te werk
- Fisies fiks en liggaamlik bekwaam met die vermoë om gewig van ± 25 kg te lig en te dra.

VOORKEURVEREISTES

- Graad 10 (NKR Vlak 2)
- Ten minste 6 maande verwante ondervinding in 'n toesighoudende kapasiteit

VEREISTE BEVOEGDHEDE

Kern Professionele Bevoegdheede:

- Demonstreer logiese probleemoplossing en verleen rasonale rede vir voorgestelde oplossings
- Stel kern oorsake van probleme vas en evalueer of oplossings kernoorsake aanspreek
- Beplan take op 'n daaglikse basis volgens 'n vasgestelde skedule

- Identifiseer hulpbron vereistes vir onderneming van spesifieke take
- Het 'n basiese begrip van die Munisipaliteit, sy teikens en prioriteite
- Werk streng ooreenkomstig Beleide en Prosedures

Funksionele Bevoegdhe:

- Verseker die doeltreffende benutting van mense, materiale, masjinerie en toerusting om eindresultaat binne vasgestelde parameters te bereik
- Ondersteunend in inisiatiewe en werk gewillig saam in die uitvoering van take
- In staat om take te prioritiseer, gefokus te bly, nagaan van kwaliteit van werk teen vooraf-vasgestelde spesifikasies en optimale gebruik van hulpbronne
- Inisieer aksies om kwaliteitsprobleme reg te stel of stel ander in kennis van kwaliteitskwessies soos van toepassing
- Organiseer span en ontwikkel werksplanne/skedules
- Dwing veiligheid/sekuriteitsprosedures af en dokumenteer oortredings
- Is bewus van die gevare om met gevaarlike materiaal te werk

Publieke Diens Oriëntasie:

- Kommunikeer effektief en erken die bydrae van andere
- Demonstreer effektiewe mondelinge en geskrewe kommunikasie
- Verbind tot uitnemendheid en voldoen aan spertye

Persoonlike Bevoegdhe:

- Toon entoesiasme vir nuwe projekte
- Skep 'n aksie-georiënteerde kultuur wat die werkseenheid ondersteun om teikens te behaal
- Aanvaar kritiek rakend prestasie terwyl werkstandaarde behou word
- Neem verantwoordelikheid vir eie aksies
- Erken eie foute en swakhede en soek hulp van ander waar nie in staat om te presteer nie

Leierskap Bevoegdhe:

- Gee rigting aan spanne om doelwitte en spertyd te haal
- Los verskillende so gou moontlik en effektief op
- Defineer rolle en verantwoordelikhede en kommunikeer duidelik verwagtinge aan span
- Moedig 'in-die-werk' opleiding en die verkryging van nuwe vaardighede aan
- In staat om 'n span te bestuur en werk effektiewelik as 'n spanlid

SLEUTEL PRESTASIEAREAS

- Ontvang instruksies van onmiddellike toesighouer en stel detail van take vas
- Inspekteer veiligheidstoestelle, kontrole, smeermiddelvlakke, ens. op voertuie, masjinerie, gereedskap en toerusting
- Vervoer personeel, materiaal en toerusting na/van spesifieke persele
- Verseker voldoening aan gesondheid en veiligheidsmaatreëls en prosesse
- Voltooi interne transaksionele dokumentasie (bv.telstate, ritstate, vorderingsverslae) en verwante vorms
- Skenk aandag aan klagtes rakende sportfasiliteite
- Verseker die veilige bewaring en instandhouding van gereedskap en toerusting
- Nagaan van besproeiing en meganiese toerusting en rapporteer defekte aan toesighouer
- Voorbereiding, instandhouding, ontwikkeling en opgradeer van Munisipale sportfasiliteite
- Meet en merk velde en bane
- Verseker die basiese instandhouding en reiniging van geboue, ablusie fasiliteite en strukture
- Koördineer en beheer die gespesialiseerde voorbereiding van speelvelde
- Implementeer gespesialiseerde turfbestuurprogramme vir besproeiing, bemesting, belugting, ens. op gronde/velde

- Hou toesig oor die operasionele werking van toerusting (kolfbladrollers, bossieskapper, kompakteerders, ens.)
- Toesighoudende aktiwiteite geassosieerd met die proses van onkruiduitwissing (meng toksiese chemikalië, spuit volgordes, ens.)
- Verantwoordelik vir die Munisipale roerende en nie-roerende bates van die afdeling

SALARISSKAAL: Alles-insluitende totale pakket van ±R285 997.23 – R360 996.66 per jaar. Voordele bv. mediesefondsskema, pensioenfonds, groeplewensskema, 13^{de} tjek ingesluit.

BASIESE SALARIS: R194 367.24 – R252 276.12 per jaar (T7)

SLUITINGSDATUM: 6 OKTOBER 2023
(Geen aansoeke ontvang na 13:00 sal aanvaar word nie)

ALGEMEEN:

- Aansoekvorms is beskikbaar op die Munisipale web-tuiste (www.mosselbay.gov.za) of elektronies van die kontakpersone hieronder genoem..
- **Skriftelike aansoeke op die amptelike aansoekvorm tesame met 'n omvattende CV** wat as vertroulik beskou sal word, kan per hand afgelewer word aan die Mosselbaai Munisipaliteit MH Afdeling (Ou Kragstasiegebou, Santos Strand, Mosselbaai). **Vir interne geadverteerde en/of plaaslike poste (binne die grense van die Mosselbaai Munisipaliteit), sal slegs harde kopie aansoeke aanvaar word.** Elektroniese aansoeke vergesel deur die amptelike aansoekvorm en 'n omvattende CV (verkieslik as een gekombineerde PDF document) per e-pos gestuur word aan admin@mosselbay.gov.za. Hierdie voorwaardes is verpligtend en **versuim om daaraan te voldoen sal outomaties tot diskwalifikasie van die aansoeker lei.**
- Neem kennis dat die verwante amptelike aansoekvorm ten volle voltooi moet word. Versuim om die voltooide aansoekvorm en/of gesertifiseerde kopië en ander vereiste dokumentasie tot onmiddellike diskwalifikasie sal lei.
- Oorspronklike gesertifiseerde kopië (nie ouer as 6 maande nie) van bewys van kwalifikasies en ander vereiste dokumentasie moet die CV en aansoekvorm vergesel.
- Kandidate wat vir voorafkeuring kwalifiseer mag onderworpe wees en van vereis word om 'n teoretiese en/of praktiese toets, insluitend 'n bestuursvaardigheidstoets te ondergaan.
- Kortlyskandidate wat vir voorafkeuring (praktiese assessering) kwalifiseer en elektronies aansoek gedoen het moet die oorspronklike gesertifiseerde kopië van kwalifikasies en ander vereiste dokumentasie op of voor die datum van die praktiese toets voorsien
- Verdere besonderhede is verkrygbaar by Me N de Wet of Me F Mpondo by telefoonnommer (044) - 6065000.
- Indien aansoekers nie binne 3 maande na die sluitingsdatum gekontak word nie, kan aanvaar word dat die aansoek onsuksesvol was.
- **Die Mosselbaai Munisipaliteit is verbind tot die nakoming van die vereistes van die Wet op Gelyke indiensneming, Nr. 55 van 1998, vir die bevordering van voorheen benadeelde en gestremde persone en moedig daarvan persone van hierdie groepe aan om aansoek te doen.**
- **Nieteenstaande enige verteenwoordiging tot die teendeel, sal geen dienskontrak in werking tree totdat 'n skriftelike aanbod deur die Munisipaliteit gemaak word aan, en deur die aansoeker aanvaar is nie.**

MNR. C PUREN
MUNISIPALE BESTUURDER

UMASIPALA WASEMOSSEL BHAYI
UMasipala waseMosSEL Bhayi, njengomqeshi ozibopheleleyo kwingqesho ngokulingana
umema abantu ukuba benze izicelo zesi sithuba silandelayo

UMPHATHI: UKULUNGISWA KWAMABALA EMIDLALO/
ULONDOLOZO LWEEPAKI
EZOLIMO KUNYE NOLONWABO
(IINKONZO ZOLUNTU)
E-MOSSEL BHAYI
INGQESHO ESISIGXINA

ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA KAMASIPALA WASE MOSSEL
BHAYI BAYA KUQWALASELWA KUQALA

KUPHELA ZIZICELO EZINGENISWE NGESANDLA EZIYA KWAMKELWA

IIMFUNO / OKULINDELEKILEYO

(Ubungqina obufanelekileyo / amaxwebhu afanelekileyo kunye nefomu echaphazelekayo yokwenza isicelo kufuneka ahambe nesicelo sakho.

Izicelo ezingeniswe emva kwexesha ziyi kwamkelwa)

- IBanga le-9 (Isiqu seMfundo yoMgangatho NQF iSigaba 1)
- Ubuncinane amava onyaka omnye (1) ukuya kwemibini (2) kumsebenzi ongqamene nesi sithuba
- Iimpepha-mvume zokuqhuba zeNqanaba EC1 kunye ne PrDP
- Ulwazi olugqibeleleyo kwiilwimi ezimbini (2) kwezintathu (3) ezisesikweni eNtshona-Kapa
- Kufuneka ube uzimisele ukusebenza ixesha elongezelelweyo
- Ube uyakwazi ukumelana namavumba amabi kwaye usebenze phantsi kwazo zonke iimeko zezulu
- Ube womelele ngokwasemzimbeni kwaye ungakhubazeki futhi ube uyakwazi ukuphakamisa nokuthwala ubunzima obumalunga ne 25 khilogrami.

IIMFUNO EZIKHETHEKILEYO

- IBanga le-10 (isiqu semfundo yomgangatho NQF iSigaba 2)
- Ubuncinane amava eenyanga ezintandathu (6) angqamene nalo msebenzi kwisikhundla sokuphatha/ukukhokela abanye abasebenzi.

UBUCHULE/UGQIBELELO OLUYIMFUNO

Ubuchule obuphambili kugqibelelo lomsebenzi:

- Ukubonakalisa ubuganga obufanelekileyo bokusombulula iingxaki kwaye unikezele nezizathu zezisombululo eziphakanyiswayo
- Ukumisela ngokufumanisa oyena nobangela weengxaki kwaye wenze uvavanyo lokuba ingaba izisombululo ziyayilungisa loo ngxaki kusinina
- Ukucwangcisa imisebenzi yemihla ngemihla ngokungqamene nesihlomelo esimiselweyo semisebenzi
- Ukuchonga iimfuno zemithombo ekwenzeni imisebenzi ethile
- Ube unolwazi olusisiseko ngomasipala, izijoliselo zakhe kunye nezinto eziphambili kumasipala
- Ukusebenza ngqongqo ngokungqamene nemigaqo-nkqubo kunye neenkqubo.

Ubuchule bomsebenzi:

- Ukuqinisekisa ukusetyenziswa ngokupheleleyo kwabantu, izinto zokusebenza, oomatshini kunye nezixhobo ekufezekiseni iziphumo phakathi kwexesha elimiselweyo
- Ukuzixhasa izimvo eziziziqalo kwanokusebenzisana ngomoya omhle xa kusenziwa imisebenzi
- Ube uyakwazi ukuhlela imisebenzi ngokokulandelelana kwanokungxamiseka kwayo, uhlale unikezela ingqwalasela nzulu, ukuqwalasela umgangatho womsebenzi ngokungqamene neengqikelelo zangaphambili, kwanokusebenzisa imithombo ngokufezekileyo
- Ukuqala iintshukumo zokulungisa ibakala leengxaki okanye wazise abanye ngemibandela yomgangatho womsebenzi ngokokuyimfuneko
- Ukuququzelela iqela lomsebenzi kwanokuphuhlisa izicwangciso/izihlomelo zomsebenzi
- Ukunyanzelisa iinkqubo zokhuseleko kwanotyeshelo lwamaxwebhu
- Ube unolwazi ngobuzaza bomngcipheko wokusebenza ngezinto ezinobungozi.

Uqhelwaniso nenkonzo kaRhulumente:

- Ukunxibelelana ngokufezekileyo kwaye ubonakalise uthakazelelo kwigalelo labanye
- Ukubonakalisa unxibelelwano olufezekileyo ngentetho kunye nangendlela ebhaliweyo
- Ube uzinikele kugqibelelo kwaye uthobele iminqamla-juqu (amaxesha amiselweyo)

Ubuchule boggibelelo lwakho-ubuqu:

- Ukubonakalisa intakazelelo ekuqubisaneni neeprojekthi ezintsha
- Ukudala inkcubeko asekelwe kwintshukumo nexhasa icandelo lomsebenzi ekufikeleleni kwizijoliselo
- Ukwamkela ukugxekwa ngomsebenzi ekubeni ugcine umgangatho womsebenzi
- Ukuthabatha uxanduva olubangelwe ziintshukumo zakho
- Ukuzivuma iimpazamo zakho kwanobuthathaka bakho ze ufune uncedo kwabanye apho ungakwazi khona ukuwenza umsebenzi othile.

Ubuchule bokukhokela:

- Ukunika umkhomba-ndlela kumaqela ngenjongo yokuzalisekisa iinjongo/izijoliselo kunye nokufikelela kwiminqamla-juqu (amaxesha amiselweyo)
- Ukusombulula iimbambano ngokukhawuleza nangokufezekileyo kangangoko unakho.
- Ukuchaza iindima zomsebenzi kunye noxanduva kwaye wenze unxibelelwano olucacileyo neqela malunga nokulindelekileyo
- Ukukhuthaza uqeqesho 'lokuqhubeka lokufunda ngaxesha-nye usemsebenzini' kwanokufumana izakhono ezintsha
- Ube uyakwazi ukulawula/ukuphatha iqela kwanokusebenza ngokufezekileyo njengelungu leqela elo

IINDIMA EZIPHAMBILI ZOMSEBENZI

- Ukwamkela imiyalelo esuka kumphathi wakho ze uqinisekise iingcombolo zemisebenzi
- Ukuhlola izixhobo zokhuseleko, ezolawulo, imigangatho yee-oli, njalo-njalo kwizithuthi, koomatsjini, kwizixhobo nakwizinto zokusebenza
- Ukuhambisa abasebenzi, izinto zokusebenza kunye nezixhobo ukusuka nokuya kwiindawo ezithile
- Ukuqinisekisa ukuthotyelwa kwamanyathelo empilo nokhuseleko kunye neenkqubo
- Ukugcwalisa amaxwebhu omsebenzi angaphakathi (umz. ukudibanisa amaxwebhu omsebenzi, awokungena emsebenzini, iingxelo ngenkqubo) kwakunye neefomu ezichaphazelekayo
- Ukuqwalasela izikhalazi ezimalunga neendawo zemidlalo
- Ukuqinisekisa ukuigcinwa ngokukhuselekileyo kwanokulungiswa kwezixhobo kunye nezinto zokusebenza
- Ukujonga izixhobo zokuncenkceshela kunye noomatshini ze wenze ingxelo kumphathi ngeziphene othe wazibona

- Ukulungisa, ukugcina kwimeko efanelekileyo, ukuphuhlisa kwanokuphucula iindawo zemidlalo zikaMasipala
- Ukwenza umlinganiselo kwanokuphawula amabala kunye namabalana okudlala
- Ukuqinisekisa ulungiso olusisiseko kwanokucocwa kwezakhiwo, iindawo zokuhlamba/zangasese kunye nezakhiwo
- Ukulungelelanisa kwanokulawula ngokukhethekileyo amabala emidlalo
- Ukufezekisa iinkqubo ezikhethekileyo zolawulo lonkcenkceshelo, ukuchunyiswa, ukufakwa komoya/ukomiswa kwemihlaba / kwamabala, njalo-njalo
- Ukuqwalasela ukusetyenziswa kwezixhobo (izigangathi zamabala, izisiki-mahlathi, izidibanisi, njalo-njalo)
- Ukuhlola/ukulawula imisebenzi engqamene nenkqubo yokususwa kokhula (ukuxutywa kweekhemikhali ezinobungozi, iinkqubo zokutshiza, njalo-njalo)
- Ukuba noxanduva lwezinto ezihambayo nezingahambiyo zikaMasipala kwicandelo lakho.

UMLINGANISELO WOMVUZO:

Umgodlo uwonke omalunga ne ±R285 997.23 – R360 996.66 ngonyaka.

Izibonelelo ezifana Noncedo Lonyango, Umhlala-phantsi, i-Inshorensi yoMqeshi, Intlawulo ye-13 i(Bhonasi) zibandakanyiwe apha

UMVUZO OSISISEKO: R194 367.24 – R252 276.12 ngonyaka (T7)

UMHLA WOKUVALA: 6 OKTOBHA 2023

(Izicelo ezifunyenwe emva kwentsimbi ye 13:00 aziyi kwamkelwa)

GABALALA:

- lifomu zokwenza isicelo ziyafumaneka kwikhasi lothungelwano likaMasipala apha (www.mosselbay.gov.za) okanye ngendlela yobuchwepheshe kubantu boqhagamshelo abachazwe apha gezantsi'
- **Izicelo ezenziwe ngendlela ebhaliweyo kwifomu esesikweni nekhathshwa yiCV**, neyakuthatyathwa njengeyimfihlo, zingangeniswa ngesandla kwicandelo leNgqesho likaMasipala (HR) (kwisakhiwo esidala seSitishi Sombane, eSantos Beach, eMossel Bhayi). **Kwizicelo ezipapashwe ngaphakathi okanye kwalapha ekuhlaleni (phakathi kwemida kaMasipala wase Mossel Bhayi), kuphela zizicelo ezingeniswe ngesandla eziyakwamkvelwa.** Izicelo ezenziwe ngoBuchwepheshe ezikhatshwa yifomu esesikweni kunye neCV (ngokukhethekileyo zibe luxwebhu olunye oluyi PDF) zingathunyelwa nge-imeyile apha: admin@mosselbay.gov.za. Le miqathango isisinyanzelo kwaye ukuba uye wasilela ukuyithobela kuyakukhokelela ekukhatyweni kwesicelo somenzi-sicelo.
- Qwalasela ukuba le fomu isesikweni kufuneka igcwaliswe ngokupheleleyo. Ukungangenisi le fomu ichaziweyo okanye ungancamathiseli iikopi eziqinisekisiweyo kunye namaxwebhu ayimfuneko, kuya kukhokelela ekukhatyweni kwesicelo sakho.
- Iikopi zoqobo eziqinisekisiweyo (ezingadlulanga kwiinyanga ezi-6 ziqinisekisiweyo) okanye ubungqina bezique zemfundo kufuneka zihambe ne CV kunye nefomu yokwenza isicelo.
- Abagqatswa abafanelekileyo ukuba bafakwe phantsi kwenkqubo yovavanyo basenokulindeleka ukuba benze uvavanyo ngentetho okanye uvavanyo olwenziwa ngezandla, kubandakanya uvavanyo lwezakhono zokuqhuba.
- Abagqatswa abathe baphumelela ukuba benziwe uvavanyo (uvavanyo lwezandla) abathe benza izicelo ngobuchwepheshe kufuneka bangenise iikopi **zoqobo** eziqinisekisiweyo zeziqu zemfundo kunye namanye amaxwebhu ayimfuneko, kufuneka zonke ezi zingeniswe phambi komhla wovavanyo lokwenza ngezandla.
- Iingcumbol ezithe vetshe ziyafumaneka ku Nkskz N De Wet okanye uNKSZ F Mpondo kule nombolo yomnxeba (044) – 6065000.
- Ukuba abenzi-zicelo abakhange baqhagamshelwe kwisithuba esiphakathi kweenyanga ezi-3 ukusukela kumhla wokuvala, bangathabatha ukuba izicelo zabo aziphumelelanga.
- **UMasipala wase Mossel Bhayi uzibophelele ekuthobeleni iimfuno zoMthetho weNgqesho Ngokulinganayo, Nombolo 55 ka 1998, ngenjongo yokuxhamlisa abo bebekade behlelekile kunye nabakhubazekileyo ikhaye ke ngoko bakhuthaze abantu abasuka kula maqela ukuba bafake izicelo.**
- ***Nangona kungakho nalo naluphina ummelo, akukho sivumelwano sengqesho siyakusebenza phambi kokuba isinikezelo esibhaliweyo nesivela kumasipala, sibe samkelwe, ngumenzi-sicelo.***

MNU C PUREN

UMPHATHI KAMASIPALA