MOSSEL BAY MUNICIPALITY

INVITATION TO SUBMIT ANNUAL FORMAL WRITTEN QUOTATIONS

CLOSING TIME: 12:00 **CLOSING DATE: 30 OCTOBER 2026**

FWQ68/2026/2027: TREE MANAGEMENT AND MAINTENANCE SERVICES FOR MOSSEL BAY MUNICIPALITY

Annual formal written quotations are hereby invited from service providers for tree management and maintenance services for Mossel Bay municipality for the period from date of appointment up until 30 June 2027.

Annual formal written quotations must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the quote. Enquiries pertaining to the specifications can be addressed to Mr. Francois Nieuwoudt at telephone (044) 606-5144 or e-mail at fnieuwoudt@mosselbay.gov.za. Enquiries pertaining to the completion of the documents can be addressed to Mr. E Chandler at telephone (044) 606-5196 or e-mail at echandler@mosselbay.gov.za.

A set of formal written quotation documents can be obtained at a non-refundable cost of R280.00 per set from Ms. C Muller who may be contacted at telephone (044) 606-5196 or e-mail at cmuller@mosselbay.gov.za **OR** it can be obtained on our website at www.mosselbay.gov.za free of charge. If you require a hard copy of the formal written quotation document, payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) or EFT(Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za),** prior to collecting and proof of payment must be provided when collecting the formal written quotation document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay.

Fully completed formal written quotation documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 30 October 2026** or be courier to reach the **Tender Box, Mossel Bay Municipality, 101 Marsh Street, Mossel Bay,6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Responsive bids will be evaluated on the 80/20 Preference Points System. A maximum of 20 points (80/20 preference point system) will be allocated for specific goals. 50% of the 20 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20 points will be for a bidder's locality.

The tender box will be emptied just after 12h00 on the closing date as above, hereafter all bids will be opened in public. Late formal written quotations or formal written quotations submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation of a formal written quotation and/or to re-advertise or to reject any formal written quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest formal written quotation or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award formal written quotations to Bidders who are not registered on this Database.

MR C PUREN
MUNICIPAL MANAGER