

## **MOSSEL BAY MUNICIPALITY**

**Mossel Bay Municipality, an employer committed to equal employment, invites persons to apply for the undermentioned vacancy**

# **SUPERVISOR (SPORTS GROUND MAINTENANCE / PARKS MAINTENANCE)**

## **HORTICULTURE & RECREATION**

### **(COMMUNITY SERVICES)**

#### **MOSSEL BAY**

#### **PERMANENT APPOINTMENT**

**(APPLICANTS RESIDING WITHIN THE BOUNDARIES OF MOSSEL BAY SHALL BE CONSIDERED FOR SHORTLIST OF CANDIDATES)**

### **REQUIREMENTS**

(Relevant proof / documentation must accompany application)

- Grade 9 (NQF Level 1)
- Minimum of 1 to 2 years' relevant experience
- Valid Code EC1 driving license and PrDP
- Proficient in at least 2 of the 3 official languages of the Western Cape
- Must be willing to work overtime
- Able to stand bad odours and work in all weather conditions
- Physically fit and able-bodied with the ability to lift and carry weights of  $\pm 25$  kg.

### **PREFERRED REQUIREMENTS**

- Grade 10 (NQF Level 2)
- At least 6 months' relevant experience in a supervisory capacity

### **COMPETENCIES REQUIRED**

#### **Core Professional Competencies:**

- Demonstrates logical problem-solving and provides rationale for proposed solutions
- Determines root causes of problems and evaluates whether solutions address root causes
- Plans tasks on a daily basis according to a set schedule
- Identifies resource requirements for undertaking specific tasks
- Has a basic understanding of the municipality, its goals and priorities
- Works in strict accordance to policies and procedures

#### **Functional Competencies:**

- Ensures the efficient utilisation of people, materials, machines and equipment to achieve end result within set parameters
- Supportive of initiatives and cooperates willingly in the execution of tasks
- Able to prioritise tasks, remain focused, check quality of work against pre-determined specifications, and use resources optimally
- Initiates actions to correct quality problems or notifies other of quality issues as appropriate
- Organises team and develops work plans/schedules
- Enforces safety/security procedures and documents violations
- Is aware of the hazards of working with dangerous materials

#### **Public Service Orientation:**

- Communicates effectively and acknowledges contributions of others

- Demonstrates effective oral and written communication
- Committed to excellence and adheres to deadlines

### **Personal Competencies:**

- Shows enthusiasm to take on new projects
- Creates and action-oriented culture that supports the work unit in achieving its goals
- Accepts criticism about performance while maintaining work standards
- Takes responsibility for own actions
- Admits own mistakes and weaknesses and seeks help from others where unable to deliver

### **Leadership Competencies:**

- Gives direction to teams in meeting objectives and deadlines
- Settles disputes as quickly and effectively as possible
- Defines roles and responsibilities and clearly communicates expectations to team
- Encourages 'on-the-job' training and the acquisition of new skills
- Able to manage a team and work effectively as a team member

### **KEY PERFORMANCE AREAS**

- Receives instructions from immediate superior and establishes details of tasks
- Inspects safety devices, controls, lubricant levels, etc. on vehicles, machinery, tools and equipment
- Transports personnel, material and equipment to/from specific locations
- Ensures adherence to health and safety measures and processes
- Completes internal transactional documentation (e.g. tally sheets, log sheets, progress reports) and related forms
- Attends to complaints regarding sports facilities
- Ensures the safe-keeping and maintenance of tools and equipment
- Checks irrigation and mechanical equipment and reports defects to supervisor
- Prepares, maintains, develops and upgrades Municipal sport facilities
- Measures and marks fields and courts
- Ensures the basic maintenance and cleaning of buildings, ablution facilities and structures
- Coordinates and controls the specialized preparation of play fields
- Implements specialized turf management programs for irrigation, fertilisation, aeration, etc. on grounds/fields
- Supervises the operation of equipment (pitch rollers, bush cutters, compactors, etc.)
- Supervises activities associated with the process of weed eradication (mixing of toxic chemicals, spraying sequences, etc.)
- Responsible for the Municipal moveable and immoveable assets of the section

**SALARY SCALE:** All-inclusive total package of ± R271 224.96– R342 490.79 per annum. Benefits eg medical aid scheme, pension fund, group life scheme, 13<sup>th</sup> cheque included.

**BASIC SALARY:** R184 409.16 – R239 351.16 per annum (T7)

**CLOSING DATE:** 11 APRIL 2023  
(No applications received after 13:00 will be accepted)

### **GENERAL:**

- Shortlisted candidates may be subjected and required to undergo a theoretical and/or practical test, including a driving skills test.
- ***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.***
- Applications in writing on the official application form and accompanied by a comprehensive CV, which will be regarded as confidential, must be directed to: The Senior Manager Human Resources, P O Box 25, Mossel Bay, 6500. Alternatively, **electronic applications accompanied by the official application form and a comprehensive CV may be e-mailed to [admin@mosselbay.gov.za](mailto:admin@mosselbay.gov.za).** These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant.

- Application forms are available on the Municipal website (www.mosselbay.gov.za) or electronically available from the contact persons mentioned hereunder.
- Original certified copies of proof of qualifications and other required documentation must accompany the CV and application form.
- Shortlisted candidates who applied electronically must provide the **original** certified copies of qualifications and other required documentation on or before the date of the practical test.
- For equity purposes please indicate your race, gender and disability status on the application form.
- Further details are obtainable from Ms N De Wet or Ms F Mpondo at telephone number (044) - 6065000.
- If applicants are not contacted within 40 days of the closing date, it can be accepted that they were not successful.
- The Mossel Bay Municipality is committed to comply to the requirements of the Employment Equity Act, No. 55 of 1998, for the advancement of previously disadvantaged and disabled persons.

**MR. C PUREN**  
MUNICIPAL MANAGER

**MOSSELBAAI MUNISIPALITEIT**  
**Mosselbaai Munisipaliteit, 'n werkgewer verbind tot gelykheidsindiensneming nooi**  
**persone om vir die ondergemelde vakature aansoek te doen**

**TOESIGHOUER (SPORTSGRONDE INSTANDHOUDING/PARKE**  
**INSTANDHOUDING)**  
**TUINBOU & REKREASIE**  
**(GEMEENSKAPSDIENSTE)**  
**MOSSELBAAI**  
**PERMANENTE AANSTELLING**  
**AANSOEKERS WOONAGTIG BINNE DIE GRENSE VAN MOSSELBAAI SAL VIR DIE**  
**KORTLYS VAN KANDIDATE OORWEEG WORD**

**VEREISTES**

(Verwante bewys / dokumentasie moet aansoek vergesel)

- Graad 9 (NKR Vlak 1)
- Minimum van 1 tot 2 jaar verwante ondervinding
- Geldige Kode EC1 Bestuurderslisensie en PrDP
- Vlot in ten minste 2 van die 3 amptelike tale van die Wes-Kaap
- Moet bereid wees om oortyd te werk
- In staat om slegte reuke te verdra en in alle weerstoestande te werk
- Fisies fiks en liggaamlik bekwaam met die vermoë om gewig van ± 25 kg te lig en te dra.

**VOORKEURVEREISTES**

- Graad 10 (NKR Vlak 2)
- Ten minste 6 maande verwante ondervinding in 'n toesighoudende kapasiteit

**VEREISTE BEVOEGDHEDE**

**Kern Professionele Bevoegdheede:**

- Demonstreer logiese probleemoplossing en verleen rasonale rede vir voorgestelde oplossings
- Stel kern oorsake van probleme vas en evalueer of oplossings kernoorsake aanspreek
- Beplan take op 'n daaglikse basis volgens 'n vasgestelde skedule
- Identifiseer hulpbron vereistes vir onderneming van spesifieke take
- Het 'n basiese begrip van die Munisipaliteit, sy teikens en prioriteite
- Werk streng ooreenkomstig Beleide en Prosedures

**Funksionele Bevoegdheede:**

- Verseker die doeltreffende benutting van mense, materiale, masjinerie en toerusting om eindresultaat binne vasgestelde parameters te bereik
- Ondersteunend in inisiatiewe en werk gewillig saam in die uitvoering van take
- In staat om take te prioriteer, gefokus te bly, nagaan van kwaliteit van werk teen vooraf-vasgestelde spesifikasies en optimale gebruik van hulpbronne
- Inisieer aksies om kwaliteitsprobleme reg te stel of stel ander in kennis van kwaliteitskwessies soos van toepassing
- Organiseer span en ontwikkel werksplanne/skedules
- Dwing veiligheid/sekuriteitsprosedures af en dokumenteer oortredings
- Is bewus van die gevare om met gevaarlike materiaal te werk

#### **Publieke Diens Oriëntasie:**

- Kommunikeer effektief en erken die bydrae van andere
- Demonstreer effektiewe mondelinge en geskrewe kommunikasie
- Verbind tot uitnemendheid en voldoen aan spertye

#### **Persoonlike Bevoegdhe:**

- Toon entoesiasme vir nuwe projekte
- Skep 'n aksie-georiënteerde kultuur wat die werkseenheid ondersteun om teikens te behaal
- Aanvaar kritiek rakend prestasie terwyl werkstandaarde behou word
- Neem verantwoordelikheid vir eie aksies
- Erken eie foute en swakhede en soek hulp van ander waar nie in staat om te presteer nie

#### **Leierskap Bevoegdhe:**

- Gee rigting aan spanne om doelwitte en spertyd te haal
- Los verskille so gou moontlik en effektief op
- Definieer rolle en verantwoordelikhede en kommunikeer duidelik verwagtinge aan span
- Moedig 'in-die-werk' opleiding en die verkryging van nuwe vaardighede aan
- In staat om 'n span te bestuur en werk effektiewelik as 'n spanlid

### **SLEUTEL PRESTASIEAREAS**

- Ontvang instruksies van onmiddellike toesighouer en stel detail van take vas
- Inspekteer veiligheidstoestelle, kontrole, smeermiddelvlakke, ens. op voertuie, masjinerie, gereedskap en toerusting
- Vervoer personeel, materiaal en toerusting na/van spesifieke persele
- Verseker voldoening aan gesondheid en veiligheidsmaatreëls en prosesse
- Voltooi interne transaksionele dokumentasie (bv.telstate, ritstate, vorderingsverslae) en verwante vorms
- Skenk aandag aan klagtes rakende sportfasiliteite
- Verseker die veilige bewaring en instandhouding van gereedskap en toerusting
- Nagaan van besproeiing en meganiese toerusting en rapporteer defekte aan toesighouer
- Voorbereiding, instandhouding, ontwikkeling en opgradeer van Munisipale sportfasiliteite
- Meet en merk velde en bane
- Verseker die basiese instandhouding en reiniging van geboue, ablusie fasiliteite en strukture
- Koördineer en beheer die gespesialiseerde voorbereiding van speelvelde
- Implementeer gespesialiseerde turfbestuurprogramme vir besproeiing, bemesting, belugting, ens. op gronde/velde
- Hou toesig oor die operasionele werking van toerusting (kolfbladrollers, bossieskapper, kompakteerders, ens.)
- Toesighoudende aktiwiteite geassosieer met die proses van onkruiduitwissing (meng toksiese chemikalië, spuit volgordes, ens.)
- Verantwoordelik vir die Munisipale roerende en nie-roerende bates van die afdeling

**SALARISKAAL:** Alles-insluitende totale pakket van ± R271 224.96–R342 490.79 per jaar. Voordele bv. mediesefondsskema, pensioenfonds, groeplewensskema, 13<sup>de</sup> tjek ingesluit.

**BASIESE SALARIS:** R184 409.16 – R239 351.16 per jaar (T7)

**SLUITINGSDATUM:** 11 APRIL 2023

(Geen aansoeke ontvang na 13:00 sal aanvaar word nie)

**ALGEMEEN:**

- Kortlyskandidate mag onderwerp word en van vereis word om 'n teoretiese en/of praktiese toets, insluitend 'n bestuursvaardigheidstoets te ondergaan.
- *Nieteenstaande enige verteenwoordiging tot die teendeel, sal geen dienskontrak in werking tree totdat 'n skriftelike aanbod deur die Munisipaliteit gemaak word aan, en deur die aansoeker aanvaar is nie.*
- **Skriftelike aansoeke op die amptelike aansoekvorm tesame met 'n omvattende CV** wat as vertroulik beskou sal word, moet gerig word aan: Die Senior Bestuurder: Menslike Hulpbronne, Posbus 25, Mosselbaai 6500. Alternatiewelik kan elektroniese aansoeke vergesel deur die amptelike aansoekvorm en 'n omvattende CV per e-pos gestuur word aan [admin@mosselbay.gov.za](mailto:admin@mosselbay.gov.za). Hierdie voorwaardes is verpligtend en versuim om daaraan te voldoen sal outomaties tot diskwalifikasie van die aansoeker lei.
- Aansoekvorms is beskikbaar op die Munisipale web-tuiste ([www.mosselbay.gov.za](http://www.mosselbay.gov.za)) of elektronies van die kontakpersone hieronder genoem.
- Oorspronklike gesertifiseerde kopië van bewys van kwalifikasies moet die CV en aansoekvorm vergesel.
- Kortlyskandidate wie elektronies aansoek gedoen het moet die oorspronklike gesertifiseerde kopië van kwalifikasies en ander vereiste dokumentasie op of voor die datum van die praktiese toets voorsien.
- Vir gelykheidsdoeleindes, dui asseblief u ras, geslag en gestremdheidstatus aan.
- Verdere besonderhede is verkrygbaar by Me N de Wet of Me F Mpondo by telefoonnommer (044) - 6065000.
- Indien aansoekers nie binne 40 dae na die sluitingsdatum gekontak word nie, kan aanvaar word dat die aansoek onsuksesvol was.
- Die Mosselbaai Munisipaliteit is verbind tot die nakoming van die vereistes van die Wet op Diensbillikheid, Nr. 55 van 1998, vir die bevordering van voorheen benadeelde en gestremde persone.

MNR. C PUREN  
MUNISIPALE BESTUURDER

**UMASIPALA WASEMOSEL BHAYI**

UMasipala waseMossel Bhayi, njengomqeshi ozibopheleleyo kwingqesho ngokulingana umema abantu ukuba benze izicelo zesi sithuba silandelayo

**UMPHATHI: UKULUNGISWA KWAMABALA EMIDLALO/**

**ULONDOLOZO LWEEPAKI**

**EZOLIMO KUNYE NOLONWABO**

**(IINKONZO ZOLUNTU)**

**E-MOSSEL BHAYI**

**INGQESHO ESISIGXINA**

**(ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA YASE MOSSEL BHAYI BAYA  
KUQWALASELWA KULUHLU OLUFUTSHANE LABAGQATSWA**

**IIMFUNO / OKULINDELEKILEYO**

(Ubungqina obufanelekileyo / amaxwebhu afanelekileyo kufuneka ahambe nesicelo sakho)

- IBanga le-9 (Isiqu seMfundo yoMgangatho NQF iSigaba 1)
- Ubuncinane amava onyaka omnye (1) ukuya kwemibini (2) kumsebenzi ongqamene nesi sithuba
- Iimpepha-mvume zokuqhuba zeNqanaba EC1 kunye ne PrDP
- Ulwazi olugqibeleleyo kwiilwimi ezimbini (2) kwezintathu (3) ezisesikweni eNtshona-Kapa

- Kufuneka ube uzimisele ukusebenza ixesha elongezelelweyo
- Ube uyakwazi ukumelana namavumba amabi kwaye usebenze phantsi kwazo zonke iimeko zezulu
- Ube womelele ngokwasemzimbeni kwaye ungakhubazeki futhi ube uyakwazi ukuphakamisa nokuthwala ubunzima obumalunga ne 25 khilogrami.

### **IIMFUNO EZIKHETHEKILEYO**

- Ibanga le-10 (isiqu semfundo yomgangatho NQF iSigaba 2)
- Ubuncinane amava eenyanga ezintandathu (6) angqamene nalo msebenzi kwisikhundla sokuphatha/ukukhokela abanye abasebenzi.

### **UBUCHULE/UGQIBELELO OLUYIMFUNO**

#### **Ubuchule obuphambili kugqibelelo lomsebenzi:**

- Ukubonakalisa ubuganga obufanelekileyo bokusombulula iingxaki kwaye unikezele nezizathu zezisombululo eziphakanyiswayo
- Ukumisela ngokufumanisa oyena nobangela weengxaki kwaye wenze uvavanyo lokuba ingaba izisombululo ziyayilungisa loo ngxaki kusinina
- Ukucwangcisa imisebenzi yemihla ngemihla ngokungqamene nesihlomelo esimiselweyo semisebenzi
- Ukuchonga iimfuno zemithombo ekwenzeni imisebenzi ethile
- Ube unolwazi olusisiseko ngomasipala, izijoliselo zakhe kunye nezinto eziphambili kumasipala
- Ukusebenza ngqongqo ngokungqamene nemigaqo-nkqubo kunye neenkqubo.

#### **Ubuchule bomsebenzi:**

- Ukuqinisekisa ukusetyenziswa ngokupheleleyo kwabantu, izinto zokusebenza, oomatshini kunye nezixhobo ekufezekiseni iziphumo phakathi kwexesha elimiselweyo
- Ukuzixhasa izimvo eziziziqalo kwanokusebenzisana ngomoya omhle xa kusenziwa imisebenzi
- Ube uyakwazi ukuhlela imisebenzi ngokokulandelelana kwanokungxamiseka kwayo, uhlale unikezela ingqwalasela nzulu, ukuqwalasela umgangatho womsebenzi ngokungqamene neengqikelelo zangaphambili, kwanokusebenzisa imithombo ngokufezekileyo
- Ukuqala iintshukumo zokulungisa ibakala leengxaki okanye wazise abanye ngemibandela yomgangatho womsebenzi ngokokuyimfuneko
- Ukuququzelela iqela lomsebenzi kwanokuphuhlisa izicwangciso/izihlomelo zomsebenzi
- Ukunyanzelisa iinkqubo zokhuseleko kwanotyeshelo lwamaxwebhu
- Ube unolwazi ngobuzaza bomngcipheko wokusebenza ngezinto ezinobungozi.

#### **Uqhelwaniso nenkonzo kaRhulumente:**

- Ukunxibelelana ngokufezekileyo kwaye ubonakalise uthakazelelo kwigalelo labanye
- Ukubonakalisa unxibelelwano olufezekileyo ngentetho kunye nangendlela ebhaliweyo
- Ube uzinikele kugqibelelo kwaye uthobele iminqamla-juqu (amaxesha amiselweyo)

#### **Ubuchule bogqibelelo lwakho-ubugu:**

- Ukubonakalisa intakazelelo ekuqubisaneni neeprojekthi ezintsha
- Ukudala inkcubeko asekelwe kwintshukumo nexhasa icandelo lomsebenzi ekufikeleleni kwizijoliselo
- Ukwamkela ukugxekwa ngomsebenzi ekubeni ugcine umgangatho womsebenzi
- Ukuthabatha uxanduva olubangelwe ziintshukumo zakho
- Ukuzivuma iimpazamo zakho kwanobuthathaka bakho ze ufune uncedo kwabanye apho ungakwazi khona ukuwenza umsebenzi othile.

#### **Ubuchule bokukhokela:**

- Ukunika umkhomba-ndlela kumaqela ngenjongo yokuzalisekisa iinjongo/izijoliselo kunye nokufikelela kwiminqamla-juqu (amaxesha amiselweyo)
- Ukusombulula iimbambano ngokukhawuleza nangokufezekileyo kangangoko unakho.
- Ukuchaza iindima zomsebenzi kunye noxanduva kwaye wenze unxibelelwano olucacileyo neqela malunga nokulindelekileyo
- Ukukhuthaza uqeqesho 'lokuqhubeka lokufunda ngaxesha-nye usemsebenzini' kwanokufumana izakhono ezitsha
- Ube uyakwazi ukulawula/ukuphatha iqela kwanokusebenza ngokufezekileyo njengelungu leqela elo

## **IINDIMA EZIPHAMBILI ZOMSEBENZI**

- Ukwamkela imiyalelo esuka kumphathi wakho ze uqinisekise iingcombolo zemisebenzi
- Ukuhlola izixhobo zokhuseleko, ezolawulo, imigangatho yee-oli, njalo-njalo kwizithuthi, koomatsjini, kwizixhobo nakwizinto zokusebenza
- Ukuhambisa abasebenzi, izinto zokusebenza kunye nezixhobo ukusuka nokuya kwiindawo ezithile
- Ukuqinisekisa ukuthotyelwa kwamanyathelo empilo nokhuseleko kunye neenkqubo
- Ukugcwalisa amaxwebhu omsebenzi angaphakathi (umz.ukudibanisa amaxwebhu omsebenzi, awokungena emsebenzini, iingxelo ngenkqubo) kwakunye neefomu ezichaphazelekayo
- Ukuqwalasela izikhalazi ezimalunga neendawo zemidlalo
- Ukuqinisekisa ukuigcinwa ngokukhuselekileyo kwanokulungiswa kwezixhobo kunye nezinto zokusebenza
- Ukujonga izixhobo zokuncenkceshela kunye noomatshini ze wenze ingxelo kumphathi ngeziphene othe wazibona
- Ukulungisa, ukugcina kwimeko efanelekileyo, ukuphuhlisa kwanokuphucula iindawo zemidlalo zikaMasipala
- Ukwenza umlinganiselo kwanokuphawula amabala kunye namabalana okudlala
- Ukuqinisekisa ulungiso olusisiseko kwanokucocwa kwezakhiwo, iindawo zokuhlamba/zangasese kunye nezakhiwo
- Ukulungelelanisa kwanokulawula ngokukhethekileyo amabala emidlalo
- Ukufezekisa iinkqubo ezikhethekileyo zolawulo lonkencenkeshelo, ukuchunyiswa, ukufakwa komoya/ukomiswa kwemihlaba / kwamabala, njalo-njalo
- Ukuqwalasela ukusetyenziswa kwezixhobo (izigangathi zamabala, izisiki-mahlathi, izidibanisi, njalo-njalo)
- Ukuhlola/ukulawula imisebenzi engqamene nenkqubo yokususwa kokhula (ukuxutywa kweekhemikhali ezinobungozi, iinkqubo zokutshiza, njalo-njalo)
- Ukuba noxanduva lwezinto ezihambayo nezingahambiyo zikaMasipala kwicandelo lakho.

### **UMLINGANISELO WOMVUZO:**

**Umgodlo uwonke omalunga ne ±R271 224.96 – R342 490.79 ngonyaka.**

**Izibonelelo ezifana Noncedo Lonyango, Umhlala-phantsi, i-Inshorensi yoMqeshi, Intlawulo ye-13 i(Bhonasi) zibandakanyiwe apha**

**UMVUZO OSISISEKO: R184 409.16 – R239 351.16 ngonyaka (T7)**

**UMHLA WOKUVALA: 11 APRELI 2023**

**(Izicelo ezifunyenwe emva kwentsimbi ye 13:00 aziyi kwamkelwa)**

## **GABALALA:**

- Abagqatswa/abenzi-zicelo abathe bafakwa kuluhlu olufutshane baya kulindeleka ukuba benze uvavanyo lomsebenzi ngezandla nangomlomo kubandakanya ukuvavanyelwa izakhono zokuqhuba
- ***.Nangona kungakho nalo naluphina ummelo,akukho sivumelwano sengqesho siyakusebenza phambi kokuba isinikezelo esibhaliweyo nesivela kumasipala, sibe samkelwe, ngumenzi-sicelo.***
- **Izicelo ezibhaliweyo kwifomu esesikweni nezikhatshwayi-CV egqibeleleyo**, neyakuthatyathwa njengeyimfihlo, kufuneka zingeniswe ku: The Senior Manager (Human Resources), P.O. Box 25, Mossel Bay, 6500. Kungenjalo, **izicelo ezenziwe ngobuchwepheshe nezikhatshwa yifomu yesicelo esesikweni kunye ne CV egqibeleleyo zingathunyelwa nge-imeyile ku [admin@mosselbay.gov.za](mailto:admin@mosselbay.gov.za)** Le miqathango isisinyanzelo kwaye **ukusilela ukuyithobela kuyakukhokelela ekukhatyweni kwesicelo sakho.**
- lifomu zezicelo ziyafumaneka kwikhasi lothungelwano likaMasipala ([www.mosselbay.gov.za](http://www.mosselbay.gov.za)) **okanye** ungazithunyelwa nge-imeyile xa uthe waqhagamshelana nabantu abachazwe apha ngezantsi apha ngezantsi.
- likopi zeziqinisekiso zeziqumfundo neziqinisekisiweyo njengeziyinyaniso kufuneka zihambe neCV yakho kunye nefomu yesicelo
- Abagqatswa abafakwe kuluhlu olufutshane nabazenze ngobuchwepheshe izicelo zabo kufuneka baveze ikopi **zoqobo** eziqinisekisiweyo zeziqumfundo kwakunye namanye amaxwebhu ayimfuneko ngomhla okanye phambi komhla wokuvavanyelwa umsebebzi.
- Ngesizathu sengqesho ngokulingana nceda uphawule uhlanga, ubuni kunye nokhubazeko kwifomu yesicelo somsebenzi.
- Iingombolo ezithe vetshe ungazifumana kuNkszn N De Wet okanye uNkszn F Mpondo kule nombolo yomnxeba (044) - 606 5000.
- Ukuba umenzi-sicelo akufumenanga mpendulo kwisicelo sakhe kwisithuba seentsuku ezingama-40, angathabatha ukuba isicelo sakhe asamkelekanga.
- uMasipala waseMossel Bhayi uzibophele ekuthobeleni iimfuno zoMthetho weNgqesho ngokulingana, Nombolo 55 ka 1998, ngenjongo yokuxhamlisa abo bebekade behlelelekile ngaphambili kunye nabakhubazekileyo

**MNU C PUREN  
UMPHATHI KAMASIPALA**