

## MOSSEL BAY MUNICIPALITY

Mossel Bay Municipality, an employer committed to equal employment invites persons to apply for the under mentioned vacancy

# **HANDYMAN: ELECTRICAL SERVICES (MOSSEL BAY)**

**(APPLICANTS RESIDING WITHIN THE BOUNDARIES OF THE MOSSEL BAY MUNICIPALITY WILL BE GIVEN PREFERENCE)**

## **REQUIREMENTS**

- Grade 12
- Code C1 Driver's License
- 1 Year experience in a similar environment
- Basic knowledge of electricity and networks
- Basic knowledge of Building maintenance (Paint and repairs)
- Basic knowledge of Substation battery chargers and batteries
- Physically fit and healthy
- Must be willing to work overtime
- Must not have a fear of heights
- Ability to lift and carry weights of approximately 20 kg's

## **KEY PERFORMANCE AREAS**

- Supervision of subordinates
- Ensure safety of work site and work force
- Deal with grievances of workers
- Maintenance of buildings, battery chargers, batteries, substation yards, kiosks, mini substations etc
- Administrative duties related to position eg, reports on problems, identified, monthly report, time and inspection sheets, etc

**SALARY SCALE: R140 282.64 – R182 078.04 per annum (T7)**

**CLOSING DATE: 27 OCTOBER 2017**  
**(No applications received after 13h00 will be accepted)**

## **GENERAL:**

- Shortlisted candidates may be subjected and required to undergo a theoretical and/or practical test.
- ***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant***
- Applications in writing on the official application form and accompanied by a comprehensive CV, which will be regarded as confidential, must be directed to: The Senior Manager Human Resources, P O Box 25, Mossel Bay, 6500. These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant.
- Application forms are available on the Municipal web-site ([www.mosselbay.gov.za](http://www.mosselbay.gov.za)) or electronically available from the contact person mentioned hereunder. Original Certified copies of proof of qualifications should accompany the CV.
- **Electronic applications may be e-mailed to [admin@mosselbay.gov.za](mailto:admin@mosselbay.gov.za)**
- For equity purposes please indicate your race, gender and disability status.
- Further details are obtainable from Ms C Wagenaar or Ms L de Vos at telephone number (044) – 6065000.
- If applicants are not contacted within 40 days of the closing date, it can be accepted that they were not successful.
- The Mossel Bay Municipality is committed to comply to the requirements of the Employment Equity Act, No. 55 of 1998, for the advancement of previously disadvantaged and disabled persons.

## MOSELBAAI MUNISIPALITEIT

Mosselbaai Munisipaliteit, 'n werkgewer wat verbind is tot gelyke indiensneming, nooi persone om aansoek te doen vir die ondergenoemde vakature

### **NUTSMAN: ELEKTRIESE DIENSTE (MOSELBAAI)**

**(AANSOEKERS WAT BINNE DIE GRENSE VAN DIE MOSELBAAI MUNISIPALITEIT WOONAGTIG IS SAL VOORKEUR GENIET)**

#### **VEREISTES**

- Graad 12
- Kode C1 Bestuurderslisensie
- 1 Jaar ondervinding in 'n soortgelyke omgewing
- Basiese kennis van elektrisiteit en netwerke
- Basiese kennis van gebou instandhouding (verf en herstelwerk)
- Basiese kennis van substasie batterylaaiers en batterye
- Fisies fiks en gesond
- Moet bereid wees om oortyd te werk
- Moenie aan hoogte vrees ly nie
- Vermoë om gewigte van ongeveer 20 kg op te lig en te dra

#### **SLEUTEL PRESTASIE AREAS**

- Toesig oor ondergeskiktes
- Verseker veiligheid van die werksplek en werksmag
- Hanteer griewe van werkers
- Instandhouding van geboue, batterylaaiers, batterye, substasie persele, kiosks, mini substasies ens.
- Administratiewe pligte verwant aan posisie, bv. verslae oor probleme geïdentifiseer, maandverslag, tyd- en inspeksie roosters, ens.

**SALARISSKAAL: R140 282.64 – R182 078.04 per jaar (T7)**

**SLUITINGSDATUM: 27 OKTOBER 2017**

**(Geen aansoeke na 13:00 ontvang sal aanvaar word nie)**

#### **ALGEMEEN:**

- Kortlys en uitgenooide kandidate mag onderwerp en verplig wees om 'n teoretiese- en praktiese toets af te lê.
- ***Ondanks enige verhoë tot die teendeel, sal geen dienskontrak in werking tree totdat 'n skriftelike aanbod gemaak is deur die munisipaliteit aan, en deur die aansoeker aanvaar is nie.***
- Skriftelike aansoeke op die amptelike aansoekvorm moet vergesel word van 'n omvattende CV, wat as vertroulik beskou sal word, en moet gerig word aan: Die Senior Betuurder Menslike Hulpbronne, Posbus 25, Mosselbaai, 6500. Hierdie vereistes is verpligtend en indien dit nagelaat word sal die aansoek onmiddellik gediskwalifiseer word.
- Aansoekvorms is beskikbaar op die Munisipale webwerf ([www.mosselbay.gov.za](http://www.mosselbay.gov.za)), of elektronies beskikbaar by die kontakpersone wat hieronder genoem word. Oorspronklik gesertifiseerde afskrifte ter staving van kwalifikasies moet die CV vergesel.
- **Elektroniese aansoeke kan per e-pos gestuur word aan [admin@mosselbay.gov.za](mailto:admin@mosselbay.gov.za)**
- Vir gelykheidsdoeleindes moet u geslag, ras en ongeskiktheid status aangedui word.
- Verdere besonderhede is verkrygbaar by Me C Wagenaar en Me L de Vos by telefoonnommer (044) - 6065000.
- Indien applikante nie binne 40 dae na die sluitingsdatum gekontak word nie, kan aanvaar word dat hulle nie suksesvol was nie.

- Die Mosselbaai Munisipaliteit is verbind tot die nakoming van die vereistes van die Wet op Gelyke Indiensneming, Wet 55 van 1998, ter bevordering van voorheen benadeelde en gestremde persone.

ADV. MG GILIOMEE  
MUNISIPALE BESTUURDER

## **UMASIPALA WASEMOSSSEL BHAYI**

**UMasipala waseMossel Bhayi,umqeshi ozibophelele kwingqesho elinganayo umema abantu ukuba benze izicelo zesi sithuba sichazwe ngezantsi.**

### **UMNCEDISI OLICHULE: IINKONZO ZOMBANE (EMOSSSEL BHAYI)**

**(ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA KAMASIPALA WASEMOSSSEL BHAYI BAYA KUFUMANA INGQWALASELA EPHAMBILI)**

#### **IIMFUNO/OKULINDELEKILEYO**

- Ibanga le-12
- limpepha-mvume zokuqhuba zeNqanaba C1.
- Amava onyaka omnye (1) kumsebenzi ofana nalo.
- Ulwazi olusisiseko ngombane kwanothungelwano lombane.
- Ulwazi olusisiseko olungiso lwezakhiwo (Ukupeyinta nokulungisa)
- Ulwazi olusisiseko ngeetshaja zeebhetri kunye neebhetri
- Ube uphilile kwaye wondlekile.
- Ube uzimisele ukusebenza ixesha elongezelelweyo.
- Ube awunaloyiko lweendawo eziphakamileyo/eziphezulu.
- Ube uyakwazi ukuthwala nokuphakamisa imithwalo ebunzima bumalunga ne 20kg.

#### **IINDIMA EZIPHAMBILI ZOMSEBENZI**

- Ukuqaphela nokulawula abaqeshwa abaphantsi kwakho.
- Ukuqinisekisa ukhuseleko emsebenzini kwanokhuseleko kubaswebenzi.
- UKusebenza ngezikhazazo zabasebenzi..
- Ukugcina izakhiwo zikwimeko efanelekileyo,iitshaja zeebhetri,iibhetri,iyadi zezitishi zombane,iivenkilana,izitishi ezincinane zombane,njalo-njalo.
- Imisebenzi yolawulo emalunga nesikhundla esi,umz.iingxelo malunga neengxaki,iingxelo zenyanga,amaxwebhu amaxesha kunye nokuhlola,njalo-njalo.

**UMLINGANISELO WOMVUZU: R140 282.64 – R182 078.04 ngonyaka(T7)**

**UMHLA WOKUVALA: 27 OKTOBHA 2017**  
(Izicelo ezifunyenwe emva kwentsimbi ye**13:00** aziyi kwamkelwa).

#### **GABALALA:**

- Abagqatswa/abenzi-zicelo abathe bafakwa kuluhlu olufutshane bayakuindeleka ukuba benze uvavanyo lomsebenzi ngezandla nangomlomo.***Nangona kungakho nalo naluphina ummelo,akukho sivumelwano sengqesho siya kusebenza phambi kokuba esi sinikezelo sibe samkelwe ngulowo sithe samkelwa isicelo sakhe.***
- Izicelo ezibhaliweyo kwifomu esesikweni nezikhathshwa yi-CV egqibeleleyo,neyakuthatyathwa njengeyimfihlo,kufuneka zingeniswe ku:The Senior

Manager(Human Resources),P.O. Box 25,Mossel Bay,6500.Le miqathango isisinyanzelo kwaye ukusilela ukuyithobela kuyakukhokelela ekukhatyweni kwesicelo sakho.lifomu zezicelo ziyafumaneka kwi-website kamasipala([www.mosselbay.gov.za](http://www.mosselbay.gov.za))okanye ungazithunyelwa nge-imeyile xa uthu waqhagamshelana nomntu ochazwe apha ngezantsi.Izicelo ezingeniswa nge-imeyile ziya kwamkelwa.

- likopi zeziqinisekiso zeziqumfundo neziqinisekisiweyo njengeziyinyaniso kufuneka zikhaphe iCV yakho.
- Ngesizathu sengqesho ngokulingana nceda uphawule uhlanga,ubuni kunye nokhubazeko.
- lingcombolo ezithe vetshe ungazifumana kuNkszn C Wagenaar okanye uNkszn L de Vos kule nombolo yomnxeba(044)606 5000.
- Ukuba isicelo sakho uwufumananga mpendulo ngazo kwisithuba seentsuku ezingama-40,ungathabatha ukuba isicelo sakho asamkelekanga.
- uMasipala waseMossel Bhayi uzibophele kwingqesho ngokulingana kwaneemfuno zoMthetho weNqesho ngokulingana,Nombolo 55 ka 1998,kwabo bebekade behlelelekile ngaphambili kunye nabakhubazekileyo.

**GQWETHA MG GILIOME**  
**UMPHATHI KAMASIPALA**