

MOSEL BAY MUNICIPALITY
Mossel Bay Municipality, an employer committed to equal employment invites
persons to apply for the under mentioned vacancy

TRACTOR DRIVER (HORTICULTURE & RECREATION)

(APPLICANTS RESIDING WITHIN THE BOUNDARIES OF MOSEL BAY MUNICIPALITY SHALL BE GIVEN PREFERENCE)

REQUIREMENTS

- Grade 9
- Code B Driver's License
- 1-year experience as a tractor driver
- Communication skills
- The ability to operate without supervision from time to time
- The ability to load and carry weights of ± 25 kgs
- Required to work overtime

KEY PERFORMANCE AREAS

- Receives instructions and/or communicates with the immediate superior to establish details of tasks (vehicles, tools and materials)
- Completes internal procedural documentation (e.g. log sheets, etc.) and related forms (vehicle checklist).
- Performs specific tasks associated with the operation of a tractor for grass cutting, application of herbicide and fertilizer.
- Operates specialised grass mowing and gardening equipment
- Drives tractor
- Transports materials, machinery, tools and equipment for maintenance of gardens, fields and open spaces
- Grades areas with tractor mounted material

SALARY SCALE: **R105 684.72– R136 511.76 per annum (T5)**

CLOSING DATE: **22 FEBRUARY 2019**
(No applications received after 13h00 will be accepted)

GENERAL:

- Shortlisted candidates may be subjected and required to undergo a theoretical and/or practical test.
- ***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant***
- Applications in writing on the official application form and accompanied by a comprehensive CV, which will be regarded as confidential, must be directed to: The Senior Manager Human Resources, P O Box 25, Mossel Bay, 6500. These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant.
- Application forms are available on the Municipal web-site (www.mosselbay.gov.za) or electronically available from the contact person mentioned hereunder. Original Certified copies of proof of qualifications should accompany the CV.
- **Electronic applications may be e-mailed to admin@mosselbay.gov.za**
- For equity purposes please indicate your race, gender and disability status.
- Further details are obtainable from Ms C Wagenaar or Ms L de Vos at telephone number (044) – 6065000.
- If applicants are not contacted within 40 days of the closing date, it can be accepted that they were not successful.
- The Mossel Bay Municipality is committed to comply to the requirements of the Employment Equity Act, No. 55 of 1998, for the advancement of previously disadvantaged and disabled persons.

ADV. MG GILIOME
MUNICIPAL MANAGER

MOSELBAAI MUNISIPALITEIT

Die Mosselbaai Munisipaliteit, 'n werkgewer verbind tot gelyke indiensneming, nooi persone uit om aansoek te doen vir die onderstaande vakature

TREKKERBESTUURDER: (TUINBOU EN REKREASIE)

(APPLIKANTE WAT BINNE DIE GRENSE VAN MOSELBAAI WOON, SAL VOORKEUR GENIET)

VEREISTES

- Graad 9
- Kode B bestuurderslisensie
- Een jaar ondervinding as trekkerbestuurder
- Goeie kommunikasievaardighede
- Vermoë om van tyd tot tyd sonder toesig te werk
- Vermoë om gewig van ±25 kg te laai en te dra
- Bereid om oortyd te werk

SLEUTELPRESTASIE-AREAS

- Ontvang instruksies en/of kommunikeer met onmiddellike senior om besonderhede van take vas te stel (voertuie, gereedskap en materiale)
- Voltooi interne dokumentasie (ritstate, ens) en relevante vorms (voertuigkontrolelys)
- Uitvoering van spesifieke take geassosieer met die hantering van 'n trekker vir die sny van gras, en toediening van kunsmis
- Bedryf van gespesialiseerde grassny- en tuinboutoerusting
- Bestuur trekker
- Vervoer materiale, masjinerie, gereedskap en toerusting vir die onderhoud van tuine, velde en oop ruimtes
- Skraap gebiede met trekkergemonteerde materiaal

BASIESE SALARIS: R105 684,72 – R136 511,76 per annum (T5)

SLUITINGSDATUM: 22 FEBRUARIE 2019

(Geen aansoeke wat ná 13:00 ontvang word, sal aanvaar word nie)

ALGEMEEN:

- Kandidate op die kortlys mag onderwerp word, en versoek word, om 'n teoretiese en/of praktiese toets af te lê.
- ***Desnieteenstaande enige vertoë tot die teendeel, sal geen dienskontrak in werking tree totdat 'n skriftelike aanbod deur die Munisipaliteit aan die applikant gemaak is, en deur die applikant aanvaar is nie.***
- Skriftelike aansoeke op die amptelike aansoekvorm en vergesel van 'n omvattende CV, wat as vertroulik beskou sal word, moet gerig word aan: Die Senior Bestuurder, Menslike Hulpbronne, Posbus 25, Mosselbaai 6500. Hierdie voorwaardes is verpligtend en nie-nakoming sal outomaties tot die diskwalifikasie van die aansoeker lei.
- **Aansoekvorms is beskikbaar op die Munisipaliteit se webwerf (www.mosselbay.gov.za) of elektronies van die kontakpersoon hier onder**

genoem. Oorspronklike gesertifiseerde afskrifte van bewys van kwalifikasies moet die CV vergesel.

- **Elektroniese aansoeke kan per e-pos na admin@mosselbay.gov.za gestuur word.**
- Vir ekwiteitsdoeleindes dui asseblief u ras, geslag- en gestremdheidstatus aan.
- Verdere besonderhede is verkrygbaar by Me C Wagenaar of Me L de Vos by telefoon (044) 606 5000.
- As applikante nie binne 40 dae vanaf die sluitingsdatum gekontak word nie, kan dit aanvaar word dat hulle onsuksesvol was.
- Die Mosselbaai Munisipaliteit is verbind om te voldoen aan die vereistes van die Wet op Gelyke Indiensneming, Nr 55 van 1998, vir die bevordering van voorheen benadeelde en gestremde persone.

**ADV MG GILIOMEE
MUNISIPALE BESTUURDER**

UMASIPALA WASEMOSEL BHAYI

UMasipala waseMossel Bhayi, njengomqeshi ozibopheleleyo kwingqesho ngokulingana umema abantu ukuba benze izicelo zesi sithuba silandelayo

UMQHUBI (EZOLIMO NOLONWABO)

**(ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA WASE MOSEL BHAYI BAYA KUFUMANA
INGQWALASELA EPHAMBILI)**

IIMFUNO/ OKULINDELEKILEYO

- IBanga le- 9
- Iimpepha-mvume zokuqhuba zeNqanaba B
- Amava onyaka omnye (1) njengomqhubi wetele-tele
- Izakhono zonzibelelwano
- Ube uyakwazi ukusebenza ngaphandle kokuqatshelwa / kokujongwa
- Ube uyakwazi ukukhwelisa nokuphatha ubunzima obumalunga ne 25 yeekhilogrami
- Kulindeleke ukuba usebenze ixesha elongezelelweyo.

IINDIMA EZIPHAMBILI ZOMSEBENZI

- Ukwamkela imiyalelo okanye ukunxibelelana nomphathi wakho osondeleyo ukuqinisekisa iingcombolo zemisebenzi (izithuthi, izixhobo nezinto)
- Ukugcwalisa amaxwebhu angaphakathi eenkqubo (umz. Amaxwebhu okungena, njl-njl) kunye neefomu ezimayelana noku (awokuphonononga izithuthi)
- Ukwenza imisebenzi ethile engqamene nokusetyenziswa kwetele-tele ekusikeni ingca, ukusebenzisa izibulali-zinambuzane kunye nesichumiso
- Ukusebenzisa umatshini owodwa wokuceba ingca kunye nezixhobo zegadi
- Ukuqhuba itele-tele
- Ukuhambisa izinto, oomatshini, izixhobo zokusebenza iigadi, amabala kunye nemihlaba evulekileyo
- Ukulungisa imihlaba yeendawo ngezixhobo eziqhogwe kwitele-tele.

UMLINGANISELO WOMVUZO:

R105 684.72 – R136 511.76 ngonyaka (T5)

UMHLA WOKUVALA:

22 FEBRUWARI 2019

(Izicelo ezingeniswe emva kwentsimbi ye 13:00 aziyi kwamkelwa)

GABALALA:

- Abagqatswa/abenzi-zicelo abathe bafakwa kuluhlu olufutshane baya kulindeleka ukuba benze uvavanyo lomsebenzi ngezandla nangomlomo. ***Nangona kungakho nalo naluphina ummelo, akukho sivumelwano sengqesho siyakusebenza phambi kokuba esi sinikezelo sibe samkelwe ngulowo sithe samkelwa isicelo sakhe.***
- Izicelo ezibhaliweyo kwifomu esesikweni nezikhatshwayi-CV egqibeleleyo, neyakuthatyathwa njengeyimfihlo, kufuneka zingeniswe ku: The Senior Manager (Human Resources), P.O. Box 25, Mossel Bay, 6500. Le miqathango isisinyanzelo kwaye ukusilela ukuyithobela kuyakukhokelela ekukhatyweni kwesicelo sakho.
- Iifomu zezicelo ziyafumaneka kwikhasi lothungelwano likaMasipala (www.mosselbay.gov.za) okanye ungazithunyelwa nge-imeyile xa uthe waqhagamshelana nomntu ochazwe apha ngezantsi.
- Iikopi zeziqinisekiso zeziqumfundo neziqinisekisiweyo njengeziyinyaniso kufuneka zikhaphe iCV yakho.
- **Izicelo ezenziwa ngobuchwepheshe zingathunyelwa nge-imeyile ku admin@mosselbay.gov.za**
- Ngesizathu sengqesho ngokulingana nceda uphawule uhlanga, ubuni kunye nokhubazeko.
- Iingcombolo ezithe vetshe ungazifumana kuNkszn C Wagenaar okanye uNkszn L de Vos kulenombolo yomnxeba (044)606 5000.
- Ukuba akufumenanga mpendulo kwisicelo sakho kwisithuba seentsuku ezingama-40, ungathabatha ukuba isicelo sakho asamkelekanga. uMasipala waseMossel Bhayi uzibophele kwingqesho ngokulingana kwaneemfuno zoMthetho weNqesho ngokulingana, Nombolo 55 ka 1998, ngenjongo.

**GQWETHA MG GILIOMEE
UMPHATHI KAMASIPALA**