

MOSSEL BAY MUNICIPALITY

Mossel Bay Municipality, an employer committed to equal employment, invites persons to apply for the undermentioned vacancy

HANDYMAN: LITTLE BRAK RIVER (WATER & SANITATION: INFRASTRUCTURE SERVICES)

(Applicants residing within the boundaries of Mossel Bay will receive preference)

REQUIREMENTS

- Grade 10 or NQF 2 in relevant field
- Valid code B driver's license
- Handyman, reticulation and basic artisan skills
- The ability to operate without direct supervision from time to time
- Good communication skills
- Required to work outside normal working hours during emergencies and planned overtime
- Required to work in all weather conditions and to be on standby
- Physically fit and able-bodied
- One (1) year relevant experience

PREFERRED REQUIREMENTS

- Grade 12

KEY PERFORMANCE AREAS

- Disconnect / reconnect water supplies
- Repair leaks and defective flushing units of toilets using hand tools
- Repair leaks of water pipes, washbasins or taps using hand tools
- Replace dysfunctional connections, washers, gaskets or other components
- Replace chlorine gas bottles at water purification plants
- Clean the inside of reservoirs using brooms, clean water and high-pressure equipment
- Remove incrustation, dirty sand and stone from sand filters
- Keeping water pump stations clean of rubbish or dirt and raking the grounds outside
- Removing trees, shrubs and other rubbish from the banks of canals and grounds of storage dams and reservoirs
- Complete internal transactional documentation (tally sheets, log sheets, progress reports, etc.) and related forms
- Formal and informal reporting
- Interaction with various stakeholders to ensure that responsibilities are met

SALARY SCALE: R140 491.44 - R182 363.88 per annum (T6)

CLOSING DATE: 16 APRIL 2021

(No applications received after 13h00 will be accepted)

GENERAL:

- Shortlisted candidates may be subjected and required to undergo a theoretical and/or practical test, including a driving skills test.
- ***Notwithstanding any representations to the contrary, no employment contract will come into effect until a written offer has been made by the municipality to, and accepted by, the applicant.***
- Applications in writing on the official application form and accompanied by a comprehensive CV, which will be regarded as confidential, must be directed to: The Senior Manager Human Resources, P O Box 25, Mossel Bay, 6500. These conditions are compulsory and failing to comply will automatically lead to disqualification of the applicant.
- Application forms are available on the Municipal website (www.mosselbay.gov.za) or electronically available from the contact persons mentioned hereunder. Original Certified copies of proof of qualifications should accompany the CV.
- **Electronic applications may be e-mailed to admin@mosselbay.gov.za.**
- For equity purposes please indicate your race, gender and disability status.

- Further details are obtainable from Ms N Bouwer or Ms J Ruiters at telephone number (044) - 6065000.
- If applicants are not contacted within 40 days of the closing date, it can be accepted that they were not successful.
- The Mossel Bay Municipality is committed to comply to the requirements of the Employment Equity Act, No. 55 of 1998, for the advancement of previously disadvantaged and disabled persons.

ADV. MG GILIOMEE
MUNICIPAL MANAGER

MOSELBAAI MUNISIPALITEIT
Mosselbaai Munisipaliteit, 'n werkgewer verbind tot gelykheidsindiensneming nooi
persone om vir die ondergemelde vakature aansoek te doen

NUTSMAN: KLEINBRAKRIVIER (WATER & SANITASIE:
INFRASTRUKTUURDIENSTE)

(Aansoekers woonagtig binne die grense van Mosselbaai sal voorkeur geniet)

VEREISTES

- Graad 10 of NKR 2 in verwante veld
- Geldige Kode B Bestuurderslisensie
- Nutsman, retikulasie en basiese vakman vaardighede
- Die vermoë om van tyd tot tyd sonder direkte toesig te werk
- Goeie kommunikasie vaardighede
- Vereiste om buite normale werksure gedurende noodgevalle en beplande oortyd te werk
- Vereiste om in alle weerstoestande en op bystand te werk
- Fisies en liggaamlik fiks
- Een (1) jaar verwante ondervinding

VOORKEUR VEREISTES

- Graad 12

SLEUTEL PRESTASIE AREAS

- Koppel / Ontkoppel water toevoer
- Herstel lekke en foutiewe spoeleenhede van toilette met handgereedskap
- Herstel lekke van waterpype, wasbakke of krane met handgereedskap
- Vervang foutiewe koppelstukke, wassers, pakstukke of ander komponente
- Vervang chloor gasbottels by watersuiweringsaanlegte
- Reinig die binnekant van reservoirs met gebruik van besems, skoon water en hoëdruk gereedskap
- Verwyder aanpaksel, vuil sand en klip vanaf sandfilters
- Hou waterpompstasies skoon van gemors of vullis en hark die gronde buite
- Verwyder bome, struik en ander vullis van die kanaalbanke en gronde van opgaardamme en reservoirs
- Voltooi interne transaksionele dokumentasie (kontroleblad, ritstate, vorderingsverslae, ens.) en verwante vorms
- Formele en informele rapportering
- Interaksie met verskeie belanghebbendes om te verseker dat verantwoordelikhede nagekom word

SALARISSKAAL: R140 491.44 - R182 363.88 per jaar (T6)

SLUITINGSDATUM: 16 APRIL 2020
(Geen aansoeke sal na 13h00 aanvaar word nie)

ALGEMEEN:

- Kortlys kandidate mag onderwerp word en van vereis word om 'n teoretiese en/of praktiese toets, insluitend 'n bestuursvaardigheidstoets te ondergaan.
- **Nieteenstaande enige verteenwoordiging tot die teendeel, sal geen dienskontrak in werking tree totdat 'n skriftelike aanbod deur die Munisipaliteit gemaak word aan, en deur die aansoeker aanvaar is nie.**
- Skriftelike aansoeke op die amptelike aansoekvorm tesame met 'n omvattende CV wat as vertroulik beskou sal word, moet gerig word aan: Die Senior Bestuurder: Menslike Hulpbronne, Posbus 25, Mosselbaai, 6500. Hierdie voorwaardes is verpligtend en versuim om daaraan te voldoen sal outomaties tot diskwalifikasie van die aansoeker lei.
- Aansoekvorms is beskikbaar op die Munisipale web-tuiste (www.mosselbay.gov.za) of van die kontakpersone hieronder genoem. Oorspronklike gesertifiseerde kopië van bewys van kwalifikasies moet die CV vergesel.
- **Elektroniese aansoekvorms kan gestuur word aan (admin@mosselbay.gov.za).**
- Vir gelykheidsdoeleindes, dui asseblief u ras, geslag en gestremde status aan.
- Verdere besonderhede is verkrygbaar by Me N Bouwer of Me J Ruiters by telefoonnommer (044) - 6065000.
- Indien aansoekers nie binne 40 dae na die sluitingsdatum gekontak word nie, kan aanvaar word dat die aansoek onsuksesvol was.
- Die Mosselbaai Munisipaliteit is verbind tot die nakoming van die vereistes van die Wet op Diensbillikheid, Nr. 55 van 1998, vir die bevordering van voorheen benadeelde en gestremde persone.

**ADV. MG GILLIOMEE
MUNISIPALE BESTUURDER**

**UMASIPALA WASEMOSEL BHAYI
UMasipala waseMossel Bhayi,njengomqeshi ozibopheleleyo kwingqesho ngokulingana
umema abantu ukuba benze izicelo zesi sithuba silandelayo**

**UMNCEDISI OYINCUTSHE :EKLEIN BRAKA (AMANZI NOGUTYULO:
IINKONZO ZAMAZIKO)
(ABENZI-ZICELO ABAHLALA PHAKATHI KWEMIDA YASE MOSEL BHAYI BAYA
KUQWALASELWA KUQALA)**

IIMFUNO / OKULINDELEKILEYO

- IBanga le-10 okanye iNqanaba le NQF 2 kumsebernzi ofana nalo
- Iimpepha-mvume zokuqhuba zeNqanaba B
- Izakhono zobuchule, ezothungelwano lwamaziko kunye nezisisiseko zobungcali
- Ube uyakwazi ukusebenza wedwa ngaphandle kokukhokelwa ngalo lonke ixesha
- Izakhono ezigqibeleleyo zonzibelelwano
- Kulindeleke ukuba usebenze ixesha elingaphaya kweeyure zesiqhelo zomsebenzi ngexesha lonxunguphalo kwakunye nexesha elongezelelweyo elicwangcisiweyo
- Kulindeleke ukuba usebenze phantsi kwazo zonke iimeko zezulu kwaye ufumaneke xa ufunwa/ulindele ukubizwa naninina
- Ube uphilile ngokwasemzimbeni ungabi nakhubazeko
- Amava onyaka omnye (1) kumsebenzi ofana nalo

IIMFUNO EZIKHETHEKILEYO

- IBanga le – 12

IINDIMA EZIPHAMBILI ZOMSEBENZI

- Ukufakela / ukuqhawula okanye ukuvala ubonelelo lwamanzi
- Ukulungisa iindawo ezivuzayo kwakunye nogungxulo olonakeleyo kwizindlu zangasese usebenzisa izixhobo zezandla

- Ukulungisa ukuvuza kwemibhobho yamanzi, izitya zokuhlamba izandla okanye iimpompo usebenzisa izixhobo zezandla
- Ukulungisa ufakelo olonakeleyo, iwashari, iigaskethi kunye namanye amasuntswana
- Ukufakela ezinye iibhotile zegesi yeklorini kumaziko okuhlambulula amanzi
- Ukucoca umphakathi wezikhongozeli zamanzi usebenzisa imitshayelo, izixhobo ezinamandla aphezulu zokuvuthela ubumdaka
- Ukususa ubulembu, isanti emdaka kunye namatye kwizihluzo zesanti
- Ukugcina amaziko ampompa amanzi ecocekile kwanokuharika ubumdaka obungaphandle usebenzisa izixhobo zezandla
- Ukususa imithi, utyani kunye nobunye ubumdaka kunye nomhlaba emacaleni amadama kunye nakwizikhongozeli zamanzi
- Ukugcwalisa amaxwebhu eengcombolo angaphakathi (ukulungelelanisa amaxwebhu, amaxwebhu omsebenzi, iingxelo malunga nenkqubo yomsebenzi, njal-njl) kwakunye nezinye iifomu ezichaphazelekayo
- Ukwenza ingxelo esesikweni nengekho sesikweni
- Ukuqhagamshelana nabanye ababandakanyekayo ekuqinisekiseni ukuba uxanduva lomsebenzi luyafezekiswa

UMLINGANISELO WOMVUZU: R140 491 .44 – R182 363.88 ngonyaka(T6)

UMHLA WOKUVALA 16 APRELI 2021

(Izicelo ezifunyenwe emva kwentsimbi ye 13h00 aziyi kwamkelwa)

GABALALA:

- Abagqatswa/abenzi-zicelo abathe bafakwa kuluhlu olufutshane baya kulindeleka ukuba benze uvavanyo lomsebenzi ngezandla nangomlomo. ***Nangona kungakho nalo naluphina ummelo, akukho sivumelwano sengqesho siyakusebenza phambi kokuba esi sinikezelo sibe samkelwe ngulowo sithe samkelwa isicelo sakhe.***
- Izicelo ezibhaliweyo kwifomu esesikweni nezikhatshwayi-CV egqibeleleyo, neyakuthatyathwa njengeyimfihlo, kufuneka zingeniswe ku: The Senior Manager (Human Resources), P.O. Box 25, Mossel Bay, 6500. Le miqathango isisinyanzelo kwaye ukusilela ukuyithobela kuyakukhokelela ekukhatyweni kwesicelo sakho.
- Ifomu zezicelo ziyafumaneka kwikhasi lothungelwano likaMasipala (www.mosselbay.gov.za) okanye ungazithunyelwa nge-imeyile xa uthe waqhagamshelana nomntu ochazwe apha ngezantsi.
- Iikopi zeziqinisekiso zeziqumfundo neziqinisekisiweyo njengeziyinyaniso kufuneka zikhaphe iCV yakho.
- **Izicelo ezenziwa ngobuchwepheshe zingathunyelwa nge-imeyile ku admin@mosselbay.gov.za**
- Ngesizathu sengqesho ngokulingana nceda uphawule uhlanga, ubuni kunye nokhubazeko.
- Iingcombolo ezithe vetshe ungazifumana kuNkszn N Bouwer okanye uNkskz J Ruiters kule nombolo yomnxeba (044)606 5000.
- Ukuba akufumenanga mpendulo kwisicelo sakho kwisithuba seentsuku ezingama-40, ungathabatha ukuba isicelo sakho asamkelekanga.
- uMasipala waseMossel Bhayi uzibophele kwinqesho ngokulingana kwaneemfuno zoMthetho weNgqesho ngokulingana, Nombolo 55 ka 1998, ngenjongo yokuxhamlisa abo bebekade behlelelekile ngaphambili kunye nabakhubazekileyo.

**GQWETHA MG GILIOMEE
UMPHATHI KAMASIPALA**