



MOSSSEL BAY MUNICIPALITY

APPLICATION FOR AN EVENT IN THE MOSSSEL BAY AREA

NAME OF EVENT:				EVENT NO:		
LOCATION OF EVENT:						
DATE/S OF PROPOSED EVENT:						
TIMES OF EVENT (FOR EACH DAY):						
NUMBER OF ATTENDEES EXPECTED:	<2000		>2000			
AN APPLICATION MUST BE MADE TO THE SAPS FOR HOSTING AN EVENT WHERE MORE THAN 2000 ATTENDEES ARE EXPECTED AND ALL DOCUMENTATION MUST BE FORWARDED TO THE MUNICIPALITY						
EVENT ORGANISER/COMPANY NAME:						
PERSON MAKING THE APPLICATION:						
DESIGNATION:		TEL/CELL:		FAX:		
EMAIL ADDRESS						
BRIEF DESCRIPTION OF EVENT: (PLEASE ATTACH ADDITIONAL DOCUMENTS AS REQUIRED)						
1. TRAFFIC CONTROL REQUIRED?	YES		NO			
IF YES PROVIDE DETAILS:						
• SECTION OF ROAD(S):						
• TIME:						
2. MARQUEE/ TENTS:	YES		NO			
IF YES PLEASE DETAILS:						
PROVIDE TENT ERECTION CERTIFICATE TO THE FIRE SERVICE						
3. STAGE ERECTION	YES		NO			
IF YES, ENGINEER'S CERTIFICATE TO BE SUPPLIED TO FIRE SERVICE						
4. MUSIC/PUBLIC ADDRESS ETC						
• PA SYSTEMS TO BE USED:	YES		NO			

MUSIC / OTHER.
 GIVE DETAILS:
MUSIC MUST NOT EXCEED THE LEGAL PERMISSIBLE LEVEL AT ALL TIMES

5. CATERING / FOOD STALLS:

• NUMBER PLANNED:

• NUMBER WITH CERTIFICATES OF ACCEPTABILITY:

6. PUBLIC PARKING AREAS	YES	<input type="text"/>	NO	<input type="text"/>
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Application for an occasional use of land in terms of Section 15(2)(p) of the Mossel Bay By-law on Municipal Land Use Planning, 2015 for an event in the Mossel Bay area :
 IF YES PROVIDE DETAILS OF WHAT IS REQUIRED:

7. APPROVAL GRANTED FOR EMERGENCY CARE AT MASS GATHERINGS OF > 1000 PERSONS
 (attach documentation from the Event Medical Service Provider)

YES NO

8. OTHER SERVICES

• ELECTRICITY	YES	<input type="text"/>	NO	<input type="text"/>
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IF YES PROVIDE DETAILS OF WHAT IS REQUIRED:

• WATER	YES	<input type="text"/>	NO	<input type="text"/>
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IF YES PROVIDE DETAILS OF WHAT IS REQUIRED:

• WASTE REMOVAL	YES	<input type="text"/>	NO	<input type="text"/>
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IF YES PROVIDE DETAILS OF WHAT IS REQUIRED:

• TOILET FACILITIES	YES		NO	
IF YES PROVIDE DETAILS OF WHAT IS REQUIRED:				
• MUNICIPAL SPORT FACILITIES	YES		NO	
IF YES PROVIDE DETAILS OF WHAT IS REQUIRED:				
A WASTE MANAGEMENT PLAN MUST BE SUBMITTED AND RECYCLING MUST TAKE PLACE WITHIN THE PREMISES				
A NOISE EXEMPTION MANAGEMENT PLAN MUST BE SUBMITTED TO THE WASTE MANAGEMENT DEPARTMENT				
A FIRE SAFETY RISK ASSESSMENT MUST BE DONE AND A FIRE SAFETY PLAN MUST BE SUBMITTED TO THE FIRE AND DISASTER MANAGEMENT SERVICES				
A SECURITY RISK ASSESSMENT MUST BE DONE AND A SECURITY PLAN MUST BE SUBMITTED TO THE FIRE AND DISASTER MANAGEMENT SERVICES				
A MEDICAL RISK ASSESSMENT MUST BE DONE AND A MEDICAL PLAN MUST BE SUBMITTED TO THE FIRE AND DISASTER MANAGEMENT SERVICES				
NAME:		SURNAME:		
SIGNATURE:		APPLICATION DATE:		
<p>PLEASE NOTE: This application does not mean the Municipality has approved your planned event. Please ensure you liaise with the relevant departments regarding the approval process and any additional information required. Your Event can only proceed once the Municipality formally gives approval and a permit is issued.</p> <p>This document and all relevant documentation must be forwarded to the Senior Manager: Fire, Rescue and Disaster Management Services of Mossel Bay Municipality, mSCOA Vote#: 9/642-405-70680 - R 321,00 / admin@mosselbay.gov.za</p>				