

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 08 OCTOBER 2021

TDR236/2021/2022: UPGRADE AND MAINTENANCE TO THE CRICKET PITCH AT THE VAN RIEBEECK STADIUM, MOSSEL BAY

Tenders are hereby invited from service providers with a CIDB grading of 2 SH or higher for the upgrade and maintenance to the Cricket Pitch at the Van Riebeeck Stadium, Mossel Bay. The project must be completed by 30 June 2022.

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries pertaining to the specifications can be addressed to Mr Hannes Steyn at telephone (071) 523-4096 or e-mail to hsteyn@mosselbay.gov.za.

A set of tender documents can be obtained at a non-refundable cost of R254.80 per set from Ms Unchin Kannemeyer who may be contacted at telephone (044) 606-5192 **OR** it can be obtained on our website at <https://www.mosselbay.gov.za/tenders-available> free of charge (follow the procurement-link). Payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside)** prior to collecting the tender document and proof of payment must be submitted when collecting the tender document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay.

A compulsory online briefing meeting will take place at 11h00 on Wednesday, 29 September 2021 via Microsoft Teams.

Bidders who will attend the online briefing meeting via Microsoft Teams must send their details (Company Name, e-mail address and cell phone number, contact person) to ukannemeyer@mosselbay.gov.za before 10h00 on the day of the briefing meeting. Only bidders that indicated attendance will be invited to the arranged Teams meeting.

All potential bidders interested in bidding must provide their detail to ukannemeyer@mosselbay.gov.za, before 10h00 on Wednesday, 29 September 2021. Potential bidders are requested to submit possible questions before 12h00 on Friday, 01 October 2021 to ukannemeyer@mosselbay.gov.za. The minutes of the briefing meeting, addendums, questions and answers and any other documentation will be forwarded to all potential bidders whom attended the compulsory online briefing meeting.

PLEASE ENSURE THAT ALL PARTNERS OF A JOINT VENTURE ATTEND THIS COMPULSORY MEETING AND ARE CIDB REGISTERED. FAILURE TO ATTEND THE MEETING WILL RESULT IN THE BID BEING NON-RESPONSIVE.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 08 October 2021** or be mailed to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

The tender is subject to functionality criteria.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 60 out of 90 points will be considered as non-responsive:

Functionality criteria and weight:

1. Company Experience (or JV) carrying a weight of 30 points.
2. References related to similar experience carrying a weight of 15 points.
3. Key Staff and Personnel carrying a weight of 45 points.

Responsive bids will then be evaluated on the 80/20 or 90/10 Preference Points system as prescribed by the Preferential Procurement Regulations, 2017.

Receipts will be issued on request only for tenders handed in during office hours from Mondays to Fridays. Receipts will not be issued for tenders placed in the tender box after hours or which are received by mail.

The tender box will be emptied just after 12:00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on the Database.

MR S NAIDOO
ACTING MUNICIPAL MANAGER