

INVITATION TO SUBMIT ANNUAL QUOTATIONS

CLOSING DATE: 3 MAY 2019

CLOSING TIME: 12:00

Suppliers are invited herewith to quote for the following goods/services for the Mossel Bay Municipality for a period of one year, from 1 July 2019 to 30 June 2020:

QUOTATION NUMBER	TITLE	CONTACT PERSON
FWQ-23/2018	COLLECTION OF USED OIL AT MECHANICAL WORKSHOP	MS. ELJOE CONSTANCE (044) 606-5088

Quotations must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the quotation.

A set of the documentation can be obtained at a non-refundable cost of R109.00 per set from Ms Lizette du Toit who may be contacted at telephone (044) 606-5199; or e-mail at ldutoit@mosselbay.gov.za Payments must be made at the cashiers at the Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) prior to collecting the tender document and proof of payment must be submitted when collecting the tender document from the Supply Chain Management Offices, Plaza Aquada Building, 55 Marsh Street, Mossel Bay. A set of quotation documents can also be obtained free of charge on our website at <https://www.mosselbay.gov.za/formal-written-quotations-available>

Complete written quotations, together with such additional documentation as requested, must be placed in a sealed envelope and deposited in the **tender box on the Lower Ground Floor (seaside) at the Municipality, Marsh Street 101, Mossel Bay**, by not later than **12:00 on Friday, 3 May 2019** or be mailed to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelope must be endorsed clearly with the name, number and closing date of the quotation as shown above.

The Preferential Procurement Regulations, 2017, are not applicable for the sale and letting of assets, annual quotation FWQ-23/2018 and therefore the quote will be awarded to the bidder with the highest price.

Receipts will be issued at request only for documents handed in during office hours from Mondays to Fridays. Receipts will not be issued for documents placed in the tender box after hours or which are received by mail.

The tender box will be emptied just after 12:00 on the closing date, after which all quotations will be opened in public. Late quotations or quotations submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

It is expected of all prospective service providers who are not yet registered on the Accredited Supplier Database to register without delay on the prescribed form. The Municipality may only accept quotations from prospective suppliers who are registered on the Accredited Supplier Database.

**ADV THYS GILIOME
MUNICIPAL MANAGER**